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## JOB SEARCH 101: Business and Liberal Arts Candidates

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### The 10 Things You Need to Know & Do to Land Your First Job

The information contained in this resource is designed to provide advice, tips and resources that can be used by you to provide extra help in your quest for your first job. There are ten steps. You may skip around and use the steps, in any order, that are most appropriate for your search. Good Luck!

#### **Step 1: YOUR JOB SEARCH PLAN**

1. Determine the job you want. If you are not sure what you want to do, make a list of things you might like to do and work on determining your strengths. Then investigate various job titles in your areas of interest.
2. Determine where you want to live. If you have a specific location in mind, then begin to research the companies in that area. The chamber of commerce is a good resource for locating companies of interest to you.
3. Determine the best companies for you. This is your opportunity to make some decisions about the companies that fit your style, needs and personality. Review companies on the Internet for such things as mission, corporate culture, management style and other areas of interest to you.
4. Determine your search strategy. Consider on-campus recruiting opportunities, career fairs, networking, and direct mail to companies on your list, Internet job sites, and job postings.

#### **Step 2: RESUMES AND COVER LETTERS**

1. Develop a resume with a career counselor at the Canisius College Career Center
2. Develop a cover, specific to each company and opportunity that you discover with the help of a career counselor at the Canisius College Career Center.
3. Ask mentors, professors and industry contacts to review your cover letter and resume.
4. Post your resume on the Career Center Website and other appropriate web sites.

#### **Step 3: INTERVIEWING**

1. Research companies. Knowledge is a powerful tool. Research on companies that you are interested in will show the interviewer that you are interested in a career and not just a job.

2. Practice, Practice, Practice. Like all skills, the best way to get better is through practice. Use resources such as:
  - a. Conduct a mock interview with one of the professionals at the Career Center
  - b. Use on-campus recruiting opportunities to practice your interviewing skills
  - c. Review lists of frequently asked questions and your responses to those questions
  - d. Be confident and enthusiastic.

#### **Step 4: CAREER SERVICES**

1. Register with the Canisius College Career Center at [www.collegecentral.com/canisius](http://www.collegecentral.com/canisius)
2. Resources such as job search strategies, resume preparation, cover letter development and mock interviews can be found at the career center
3. On-campus recruiting. Watch the bulletin board and web-site for opportunities, requirements and dates.

#### **Step 5: GAINING EXPERIENCE**

1. Internships. Look for opportunities through the internship office, career center, professors, web-sites and company contacts
2. Summer jobs. All work experience is valuable whether inside or outside your field of study.
3. Campus jobs. Use these experiences as a way to build skills such as problem solving and communication.
4. Temporary work. This is a great way to broaden your experiences and develop additional network contacts
5. Volunteer work. Community service coupled with developing and using skills that employers seek is a great way to enhance your job search.
6. Research Papers and Presentations. Consider this as an opportunity to show your ability to communicate and research in areas that interest you.
7. Certification Areas. Look for opportunities to enhance your knowledge through additional certifications that relate to your field of interest.
8. Campus Activities, Clubs and Organizations. This is an ideal way to demonstrate your leadership, organizational and communication skills.

#### **Step 6: CAREER FAIRS**

1. Prepare for a career fair in the same way you would prepare for a job interview. Research the companies that are attending the fair, have your resume ready for review by the company representative, and be prepared to present your skills as they relate to the employers needs.
2. Prepare a plan or strategy for making the most of the career fair.

#### **Step 7: JOB-HUNTING ON THE INTERNET**

1. Manage your expectations. The internet offers one resource for your job search. You should spend no more than 10% to 15% of your time searching on-line job boards.
2. Develop a strategy that takes advantage of the power of the internet in the following ways:
  - a. Research companies that you have identified as a good fit for your skills, interests and values
  - b. Post your resume on industry specific web-sites
  - c. Send your resume to company sites identified in Step A
  - d. Post your resume on the Canisius College Career Center site, [www.collegecentral.com/canisius](http://www.collegecentral.com/canisius) (instructions below)

#### **Step 8: NETWORK, NETWORK, NETWORK**

1. The hidden job market is made up of those jobs that are never posted or advertised. Industry estimates suggest that as many as 80% of all jobs are secured through networking.
2. Who is in your network? EVERYONE! Set up an appointment with a career counselor to gain insights into who should be on your list and how you can make the most effective use of this valuable resource.
3. Informational Interviews. This powerful tool allows you to gain insights into businesses and industries that are of interest to you. It is also a great way to build your network.

#### **Step 9: FOLLOW-UP**

1. Be Proactive. In any job market, the proactive candidate will stand out above those who wait by the mailbox or telephone for the call.
2. Send Thank You letters. Set yourself apart from the other candidates. This is a great way to reinforce a point or strength from your contact with your network. Additionally, it is the polite professional thing to do.

3. Follow-up Telephone calls. Make the call. The proactive candidate will stand out and be perceived as the candidate who wants the job.

### Step 10: JOB AND SALARY OFFERS

1. Never bring up the topic of salary during an interview.
2. Be prepared. Research the salary range in the industry or company that you are considering, as well as benefits and other key information. This will help you know where you stand when an offer is made to you.
3. Know where you stand. Understand the entire package that is being offered to you beyond the salary. Benefits include such things as vacation days, sick days, tuition reimbursement, insurance, stock options and retirement (401K).
4. Expectations. In the event that an employer makes you an offer on the first interview, be prepared, see Step 2. Ask for time (24 to 72 hours) to consider the offer.

## Career Research Sources

Below are some categories with on-line resources to help facilitate your job/internship search :

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### General for Jobs & Internships

#### Buffalo and Niagara Frontier

[www.iambuffaloniagarajobs.com](http://www.iambuffaloniagarajobs.com)

One-stop online employment site to assist former and present Western New Yorkers in finding career opportunities within the eight counties and to provide local employers with a free, easy-to-use recruitment tool.

#### College Central

[www.collegecentral.com/canisius/](http://www.collegecentral.com/canisius/)

To get started: Click "Student/ Alumni" icon, then "Student" icon. Click "Register". Enter "Canisius College". Create ID: include "can" + birth date + last four digits of Social Security Number. Create password. Click "Continue Registration". Choose from a variety of job opportunities targeted to Canisius and post your résumé. Search the Mentoring Network.

#### FlipDog

[www.flipdog.com](http://www.flipdog.com)

FlipDog.com delivers the Internet's largest job collection – all direct from the source – employer Web sites. Using breakthrough technology, they get jobs from five times more employers each week than other job sources do in a year.

#### Job Web

<http://www.jobweb.com/home.cfm>

This site is organized by the National Association of Colleges and Employers (NACE) and is the web-based version of the print magazine "Job Choices". It provides career development and job search help for college graduates.

#### Nonprofit Career Network

[www.nonprofitcareer.com](http://www.nonprofitcareer.com)

This website is dedicated to the nonprofit sector of today's business and economic world. The mission is to be a complete one-stop resource center for Non-profit organizations, individuals seeking job opportunities in a nonprofit organization, and people who want to volunteer to make a difference in this world.

#### O\*NET Online

<http://online.onetcenter.org/>

Making occupational informational interactive and accessible for all.

## Symplicity

[guide.symplicity.com](http://guide.symplicity.com)

Reaching hundreds of thousands of students each year, Symplicity is currently one of the largest providers of information on organizations that recruit on university campuses.

## The Riley Guide

[www.rileyguide.com](http://www.rileyguide.com)

The Riley Guide is a directory of employment and career information sources and services on the Internet. It is primarily intended to provide instruction for job seekers on how to use the Internet to their best advantage.

## Vault

[www.vault.com](http://www.vault.com)

There's a reason why *Fortune* recently called Vault "The best place on the Web to prepare for a job search." Job seekers and professionals have discovered that Vault is the Internet's ultimate destination for insider company information, advice, and career management services.

## Wetfeet

[www.wetfeet.com](http://www.wetfeet.com)

Top candidates rely on WetFeet's award-winning career websites, [WetFeet.com](http://WetFeet.com) and [InternshipPrograms.com](http://InternshipPrograms.com), for the most comprehensive company research and career-related information to help them make better career decisions, as well as for the latest job and internship opportunities for college-educated talent.

## Quintessential Careers

<http://www.quintcareers.com/>

The leader in career and job-search advice! Now with more than 1,900 pages of college, career, and job-search content to empower your success in life.

## Selected Majors

Most of us begin to consider careers that seem ideal given our majors. Here are a few to get you started:

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## Accounting

### Accounting Information

<http://www.careers-in-accounting.com/>

This site is designed to help you find a rewarding and interesting job in the world of accounting. You will find some of the best info on the 'net on fields like public accounting, tax, auditing and managerial accounting. You will also find links to quite a few other sites and some great books.

### American Institute of Certified Public Accountants

<http://www.aicpa.org/index.htm>

The American Institute of Certified Public Accountants (AICPA) is the premier national professional association representing roughly 340,000 CPAs in business, public practice, government, and education. The mission of the AICPA is to provide members with the resources, information and leadership that will enable them to provide valuable services in the most professional manner.

**AwesomeAccountants.com**<http://www.awesomeaccountants.com/h/aa.asp>

We list only the best jobs so that you won't have to search through thousands of jobs that wouldn't be of interest to someone at your level. Our application process is also streamlined so you only have to answer a minimal set of questions and can upload your resume rather than having to spend half an hour or more filling our forms as you do on some other job sites.

**CPAdirectory.com**<http://www.cpadirectory.com/>

The largest online database of Certified Public Accountants; post resume for free for positions in accounting offices; tools for CPA's; articles, & more.

**Start Here...Go Places (AICPA Student Affiliate)**<http://startheregoplaces.com/>

Designed to help aspiring CPAs learn, first-hand, about the CPA profession and discover the unlimited career opportunities available. Students and recent college graduates will have access to a lot of the same information that CPAs use on the job, so they can learn about the latest trends and most valuable career opportunities in business and accounting.

## Art History

**American Association of Museums**<http://www.aam-us.org/>

Founded in 1906, the American Association of Museums (AAM) is dedicated to promoting excellence within the museum community. Through advocacy, professional education, information exchange, accreditation, and guidance on current professional standards of performance, AAM assists museum staff, boards, and volunteers across the country to better serve the public.

**Employment Opportunities in Art History**<http://www.careers.ucr.edu/students/graduates/jobs/ArtHistory.html>

Links to related employment opportunities.

**Mother of all Art and Art History Links Page**<http://www.art-design.umich.edu/mother/>

Sponsored by School of Art & Design at University of Michigan; valuable links and information.

**MuseumStuff.com**<http://www.museumstuff.com/>

This information includes links to museum websites and virtual exhibits, educational and entertaining games and activities, and extensive learning resources concerning topics typically promoted through art, science and history museums.

**The Art History Network\*\***<http://www.arthistory.net/jobs.html>

The one stop resource for Art History, Archaeology and Architecture resources on the web; browse journals, join discussion groups, and look for jobs.

## Athletic Training

**American College of Sports Medicine**<http://www.acsm.org/certification/careersjobs.htm>

Provides searchable database of career & job listings.

**Athletic Training Employment Issues and Guide**<http://family.med.und.nodak.edu/nata/placement/handbook/>

Distributed by NATA Placement Committee. As the athletic training profession rapidly diversified in the last decade, it became obvious to the Committee members that the membership needed the up-to-date, candid and useful information on athletic training employment issues.

**Human Kinetics**<http://www.humankinetics.com/careers/showads.cfm?suic=0ATSR>

Human Kinetics is the premier knowledge integrator in the physical activity field. We synthesize vast amounts of information into a constantly evolving array of products that utilize current technology to meet the needs of our varied audiences. Link above shows job postings in athletic training.

### **NATA Board of Certification**

<http://www.nataboc.org>

To certify athletic trainers and to identify for the public, quality healthcare professionals through a system of certification, adjudication, standards of practice and continuing competency programs.

### **National Athletic Trainers' Association (NATA)**

<http://www.nata.org>

To enhance the quality of healthcare for athletes and those engaged in physical activity, and to advance the profession of athletic training through education and research in the prevention, evaluation, management, and rehabilitation of injuries.

## **Biology**

### **BiologyJobs.com**

<http://www.biologyjobs.com/>

The job resource for Biology Professionals: created as a targeted resource for job seekers and employers in the Life Sciences. Biology job categories in our database include Agriculture, Anatomy / Physiology, Bioinformatics / Biotechnology, Botany, Cell Biology, Conservation, Ecology, Environmental Science, Genetics, Marine Science, Medicine, Natural Resources, Pharmacology, Toxicology, Veterinary Medicine, and Zoology.

### **BioJobNet.com**

<http://www.biojobnet.com/N79817OR.cfm?A=JML&B=1,0,0,0>

For jobs in biotechnology, pharmaceuticals, medical devices, and the life sciences. BioJobNet is the place to find pharmaceutical jobs, clinical research jobs, medical device jobs and biotechnology jobs. BioJobNet anchors the BioJobNetwork, a select group of career sites hosted by industry portals, publishers and associations involved in the biosciences.

### **BioSpace Career Center**

[http://www.biospace.com/job\\_index.cfm](http://www.biospace.com/job_index.cfm)

Database of company job postings.

### **BioView**

<http://www.bioview.com/>

BioView offers job seekers an unprecedented variety of tools with which to manage their job application process. In addition, job seekers will find a wide array of resources on the biotechnology and pharmaceutical industries, including daily industry news, comprehensive company profiles and information, links to industry web sites, college and university links, relocation and salary information, and career advice and tips.

### **ScienceJobs.com**

<http://www.sciencejobs.com/site/ns/index.jsp?reset=true>

Search for jobs from daily updated postings online.

## **Chemistry**

### **American Chemical Society (ACS)**

<http://www.chemistry.org/portal/a/c/s/1/home.html>

The organization provides a broad range of opportunities for peer interaction and career development, regardless of professional or scientific interests. The programs and activities conducted by ACS today are the products of a tradition of excellence in meeting member needs that dates from the Society's founding in 1876.

### **Chemical & Engineering News (CEN): ChemJobs**

<http://www.cen-chemjobs.org/>

Cen-chemjobs.org is a comprehensive online recruitment and career site for the chemical community. Formerly known as JobSpectrum.org, cen-chemjobs.org now includes resources from Chemical & Engineering News Classifieds. Cen-chemjobs.org is a service provided by the American Chemical Society, the world's largest scientific organization.

### **ChemistryJobs.com**

<http://www.chemistryjobs.com/>

**ChemistryJobs.com** launched in mid 99 is a leading job site for Chemistry Professionals. Lists Chemistry Jobs, Chemical Engineering Jobs and other chemistry related positions.

### **Science Careers**

<http://recruit.sciencemag.org/>

Access employer profiles & links, job search databases, career advice, career fair information, learn about graduate programs, read articles from *Science Magazine* and much more.

**ScienceJobs.com** <http://www.sciencejobs.com/site/ns/index.jsp?reset=true>  
Search for jobs from daily updated postings online.

## Computer Science

**ACM SIGGRAPH** <http://www.siggraph.org/>  
Professionals focused on computer graphics and interactive techniques. Sponsor not only the annual SIGGRAPH conference, but also focused symposia, chapters in cities throughout the world, awards, grants, educational resources, online resources, a public policy program, traveling art show, and the SIGGRAPH Video Review.

**Graduating Engineering & Computer Careers Online** <http://www.graduatingengineer.com/>  
Based upon the CASS Recruitment Media publication, *Graduating Engineer & Computer Careers* magazine, Graduating Engineer Online is an original career and information center for young engineering and computer science majors starting their careers. Stay updated with job leads, company profiles, interview & resume tips and the latest technology buzz words.

**HighTechNY.com** <http://www.hightechny.com/>  
With over 13,000 high tech companies in NY State, this website allows you to search for jobs, employers, job training and stay updated about job fairs.

**NerdsWanted.com** <http://www.nerdswanted.com/>  
There are over **10,000** current IT jobs listed on NerdsWanted. NerdsWanted is IT focused and it allows you to reach companies here that would never see you on the other job boards.

**Tech-Engine.com** <http://www.tech-engine.com/>  
This is the largest career site on the Internet dedicated to Information Technology professionals! Through Tech-Engine, you have direct access to thousands of IT and engineering jobs across the nation. Apply directly to positions or upload your resume and let employers find you.

## Communication Studies

**American Advertising Federation** <http://www.aaf.org/index.html>  
The AAF brings members together to yield creative business solutions, protects and promotes advertising at all levels of government through grassroots activities, educates members on the latest trends in technology, creativity and marketing, provides programs to assist local association volunteer leadership, presents the industry with its future leaders, honors advertising excellence, promotes diversity in advertising by encouraging the recruitment of people of diverse cultures, applies the communication skills of its members to help solve community concerns.

**Association for Women in Communication** <http://www.womcom.org/indexIE.html>  
The Association for Women in Communications is a professional organization that champions the advancement of women across all communications disciplines by recognizing excellence, promoting leadership and positioning its members at the forefront of the evolving communications era.

**mediabistro.com** <http://mediabistro.com/>  
Dedicated to anyone who creates or works with content, or who is a non-creative professional working in a content/creative industry. Our mission is to provide opportunities (both online and offline) for you to meet each other, share resources, become informed of job opportunities and interesting projects, improve your career skills, and showcase your work.

**Public Relations Society of America** <http://www.prsa.org/>  
PRSA is the world's largest organization for public relations professionals. PRSA's primary objectives are to advance the standards of the public relations profession and to provide members with professional development opportunities through continuing education programs, information exchange forums and research projects conducted on the national and local levels.

## **workinpr.com**

<http://workinpr.com/candidates/index.asp>

Workinpr.com is dedicated to providing global PR professionals with strategic career resources and industry information. As the only jobsite endorsed by the Public Relations Society of America and the Council of PR Firms, workinpr.com is working to advance the PR profession by giving employers all over the world access to the most qualified PR talent.

## **Criminal Justice**

### **American Bar Association (ABA)**

<http://w3.abanet.org/home.cfm>

The ABA provides law school accreditation, continuing legal education, information about the law, programs to assist lawyers and judges in their work, and initiatives to improve the legal system for the public.

### **Central Intelligence Agency (CIA) Careers**

<http://www.cia.gov/employment/index.html>

Learn about job opportunities within the CIA, how to apply for jobs or internships, read biographies of current CIA employees and read Frequently Asked Questions (FAQ) about "life in the CIA".

### **Federal Bureau of Investigation (FBI)**

<https://fbijobs.com/>

Information about applying to work or intern with the FBI; job vacancies are posted, as well as other valuable resources to learn about opportunities with the FBI.

### **PoliceEmployment.com**

<http://www.policeemployment.com/>

Career information about job openings in federal, state and local law enforcement.

### **USA Jobs**

<http://www.usajobs.opm.gov/>

The official job site of the United States Federal Government.

## **Digital Media Arts**

### **A Digital Dreamer**

<http://adigitaldreamer.com>

The goal of A Digital Dreamer is to provide the strongest graphic design resource on the Internet for the graphic designer.

### **AIGA (American Institute of Graphic Arts)**

<http://www.aiga.org/content.cfm?alias=studentsview>

The purpose of AIGA is to set the national agenda for the role of design in its economic, social, political and cultural contexts. AIGA is the oldest and largest membership association for professionals engaged in the discipline, practice and culture of designing.

### **GAIN (Graphic Arts Information Network)**

<http://www.gain.net/>

The portal to the graphic arts industry; register and gain access to industry trends, the job bank and the learning center.

### **HowDesign.com**

<http://howdesign.com>

The graphic design community's trusted source for creative inspiration, business advice and tools of the trade.

### **The Firm List**

<http://www.firmlist.com>

Directory listing web design and development firms organized geographically.

## **English**

### **JobLink for Journalists**

<http://newslink.org/joblink.html>

Provides searchable job database, along with links to major newspapers, magazines, and radio and television stations.

### **JournalismJobs.com**

<http://journalismjobs.com>

The largest and most-visited resource for media jobs, and receives almost two million page views a month. It has the best variety of jobs and the largest database of resumes for journalists.

**National Writers Association (NWA)**<http://nationalwriters.com>

The National Writers Association Foundation exists to enhance the future of writers by fostering continuing education through awarding scholarships and providing no or low cost workshops and seminars. A non-profit organization, we provide education and an ethical resource for writers at all levels of experience.

**Sunoasis Jobs for Writers, Editors, Copywriters, Copy Editors**<http://www.sunoasis.com/>

Provides job posting and listing options, links, resources, e-newsletters, joblogs and much more.

**The Write Jobs**<http://writerswrite.com/>

Writejobs.com provides job listings, career resources and information for journalism, media and publishing professionals.

**Finance****Financial Job Network**<http://www.financialjobnet.com/default.asp>

Since its launch in November 1996, Financial Job Network has become the virtual meeting place for financial professionals seeking career opportunities domestically (USA) and worldwide.

**FinancialJobs.com**<http://www.financialjobs.com/>

Search jobs, post your resume, and access a variety of finance related resources.

**Financial Services**[www.streetjobs.com](http://www.streetjobs.com)

StreetJobs.com is an online search firm exclusively servicing domestic and international commercial and investment banks and brokerage firms. StreetJobs.com has been specifically designed for the unique requirements, pressures and concerns of financial employers and candidates.

**Jobs In The Money**<http://www.jobsinthemoney.com/>

#1 job site dedicated to finance professionals; post your resume, search for jobs, apply online, and set up e-mail alerts to receive new job postings.

**The American Finance Association (AFA)**<http://www.afajof.org/>

AFA is the premier academic organization devoted to the study and promotion of knowledge about financial economics.

**History****Careers in History**<http://www.theaha.org/pubs/careers/Index.html>

A miniguide from the American Historical Association about possible jobs exist for someone with a degree in History.

**Government Jobs**<http://govtjobs.com/>

The nation's leading web site devoted to helping individuals find the jobs they are seeking in the public sector. govtjobs.com is designed to make your job search efficient. There is no fee to search this web site.

**Organization of American Historians**<http://www.oah.org/announce/jobs.html>

The Organization of American Historians promotes excellence in the scholarship, teaching, and presentation of American history, and encourages wide discussion of historical questions and equitable treatment of all practitioners of history. Above link allows you to search available job announcements.

**Resources of Historical and Archaeological Societies**[http://www.lib.uwaterloo.ca/society/history\\_soc.html](http://www.lib.uwaterloo.ca/society/history_soc.html)

Large database of Internet links to historical/archaeological societies, sponsored by University of Waterloo Library.

### **Society for American Archaeology**

<http://www.saa.org/careers/job-listing.html>

The mission of the Society for American Archaeology is to expand understanding and appreciation of humanity's past as achieved through systematic investigation of the archaeological record. Search for available jobs.

## **Management/Marketing**

### **American Management Association**

[www.amanet.org](http://www.amanet.org)

A global not-for-profit, membership-based association that provides a full range of management development and educational services to individuals, companies and government agencies worldwide, including 486 of the Fortune 500 companies.

### **American Marketing Association**

<http://www.marketingpower.com/>

For over six decades the AMA has been an essential resource providing relevant marketing information that experienced marketers turn to everyday.

### **Careers in Marketing**

<http://www.careers-in-marketing.com/>

This site is designed to help you find a rewarding and interesting job in the world of marketing. You will find some of the best info on the 'net on careers in fields like retailing, product management and market research. You will also find links to quite a few other site links, firm listings and recommended books.

### **Jobs4HR.com**

<http://www.jobs4hr.com/>

Jobs4HR.com offers the job seeker numerous tools to manage their career online. We offer a job database and ability to post your resume online. In addition, we offer a Personal Career Agent, which allows job seekers to receive jobs via email that match their specifications.

### **Society for Human Resources Management (SHRM)**

[http://www.shrm.org/students/getstart\\_published/](http://www.shrm.org/students/getstart_published/)

Provides advice for getting started in the Human Resources (HR) field with career options, suggestions for professional image and ideas for conducting a job search in HR.

## **Mathematics**

### **American Mathematical Society**

<http://www.ams.org/employment>

The American Mathematical Society fulfills its mission through programs and services that promote mathematical research and its uses, strengthen mathematical education, and foster awareness and appreciation of mathematics and its connections to other disciplines and to everyday life. Use the Career and Employment site to search job postings and learn about continuing education.

### **Association for Women in Math (AWM)**

<http://www.awm-math.org/>

Our continuing goal is to encourage women in the mathematical sciences. AWM currently has more than 4,100 members (women and men) representing a broad spectrum of the mathematical community – from the United States and around the world! Search through posted job opportunities, gain access to numerous research and resources.

### **Careers in Mathematics**

<http://www.math.purdue.edu/jobs/careerInfo/>

Compiled by the Department of Mathematics at Purdue University, outlines "What can you do with a degree in math?", finding a job, graduate school and internships. (Some information is specific to Purdue students, but most of the information is relevant to anyone.)

### **Coolmath.com**

<http://www.coolmath.com/careers.htm>

Allows you to search for information about jobs in math and what further education may be required for jobs. Lists relevant websites to read career profiles of people working in math related fields, gather information about job titles, and research many more opportunities in math.

## **Mathematical Association of America**

<http://www.maa.org/>

The Mathematical Association of America strives to advance the mathematical sciences, especially at the collegiate level. Of central importance in this mission is the role of students as they enter college, pursue their education and make their way into the work force or field of advanced study. Learn about careers, graduate school, search job listings and gain access to valuable professional resources.

## **Modern (Foreign) Languages**

### **Bilingual-Jobs.com**

<http://www.bilingual-jobs.com/>

The premier diversity job destination for bilingual career professionals. From translation and localization engineers to technology and service staff, we are the top choice of leading employers worldwide.

### **Careers in Foreign Languages**

[http://www.oswego.edu/careerservices/resources/career\\_booklets/bookletforeignlanguage.html](http://www.oswego.edu/careerservices/resources/career_booklets/bookletforeignlanguage.html)

Outlines areas of work where foreign language skills are in high demand. No internet links, but valuable information for someone searching for possible job options with a foreign language degree.

### **Foreign Language Resources**

<http://www2.canisius.edu/~grabnerl/modlg-resourceslist.html>

Compiled by the Canisius College Department of Modern Languages; links to French, German, Italian, and Spanish Resources.

### **International Career Resources**

[http://www.duke.edu/~lpmaskel/intl\\_general.html](http://www.duke.edu/~lpmaskel/intl_general.html)

Compiled by Duke University, lists websites to use in searching for internationally related careers.

### **United Nations (UN)**

<https://jobs.un.org/release1/vacancy/vacancy.asp>

Homepage of the United Nations; in addition to learning about the work of the UN, search job vacancies in various fields at the UN.

## **Music**

### **American Music Therapy Association**

<http://www.musictherapy.org/>

The mission of the American Music Therapy Association is to advance public awareness of the benefits of music therapy and increase access to quality music therapy services in a rapidly changing world. Use the "Career" link to learn about possible careers in Music Therapy.

### **Chorus America**

[http://www.chorusamerica.org/jobs\\_posting.shtml](http://www.chorusamerica.org/jobs_posting.shtml)

Chorus America provides information, publications, conferences, consulting, training programs, surveys, networking, and awards to support professional, volunteer, children/youth, and symphony/opera choruses in North America. Above link allows you to search for a variety job openings, from music directors to accompanists, with choruses around the country.

### **EntertainmentCareers.net**

<http://www.entertainmentcareers.net/jcat.asp?jcat=119>

Links to list of music related job postings, updated regularly.

### **Music and Entertainment Careers**

<http://www.sc.edu/career/music/music-web.html>

Includes information about topics or careers in various areas of music. Additional sites listed may provide related career development or salary survey information.

### **Solo Performer: Music Careers**

<http://www.soloperformer.com/careers/>

Compilation of suggestions for getting into the music business, understanding the legal, business and technical aspects of writing, producing and selling your music.

## **Philosophy**

### **Jobs in Philosophy**

<http://www.sozialwiss.uni-hamburg.de/phil/ag/jobs/>

Worldwide job postings in philosophy.

**Philosophy in Cyberspace** <http://www-personal.monash.edu.au/~dey/phil/index.htm>

Philosophy in Cyberspace indexes thousands of philosophy resources and is one of few such indexes which is annotated and updated regularly; section 5 lists job postings.

**Philosophy Jobs** <http://www.epistemelinks.com/Main/MainJob.aspx>

Philosophy resources on the Internet; including list-serves, databases, job reviews, and much more.

**The American Philosophical Association** <http://www.apa.udel.edu/apa/>

The American Philosophical Association is the main professional organization for philosophers in the United States. Founded in 1900, its mission is to promote the exchange of ideas among philosophers, to encourage creative and scholarly activity in philosophy, to facilitate the professional work and teaching of philosophers, and to represent philosophy as a discipline.

**The Society for Women in Philosophy (SWIP)** <http://www.uh.edu/~cfreelan/SWIP/>

Started in 1972 to promote and support women in philosophy. Provides numerous resources such as list-serves, Internet links, newsletter links and job announcements.

## Political Science

**American Political Science Association Online** <http://www.apsanet.org/jobplc/onlinejobs.cfm>

The APSA brings together political scientists from all fields of inquiry, regions, and occupational endeavors within and outside academe in order to expand awareness and understanding of politics. Compiled by the APSA is a list of online resources to assist you in finding a career in political science.

**Canisius College Department of Political Science** <http://www.canisius.edu/polisci/links.asp>

List of links compiled by the Political Science department at Canisius College.

**Careers in Government** <http://www.careersingovernment.com/index.cfm>

Careers In Government is a clearinghouse of information, resources and jobs available in public sector organizations in America and abroad. Access job postings, employer profiles & links, and post your resume online.

**Government and Political Science Resources** [http://www.educationindex.com/poli\\_sci/](http://www.educationindex.com/poli_sci/)

Compiled by Collegeview.com, an alphabetical database of websites and resources to utilize when researching job opportunities in political science.

**Partnership for Public Service**

[http://www.ourpublicservice.org/info-url3739/info-url\\_list.htm?cat\\_id=43](http://www.ourpublicservice.org/info-url3739/info-url_list.htm?cat_id=43)

Call to Serve is a national initiative designed to educate a new generation about the importance of a strong civil service, help re-establish links between federal agencies and campuses, and provide students with information about the unique and dynamic opportunities that federal jobs provide.

## Psychology

**American Counseling Association** <http://www.counseling.org/site/PageServer?pagename=students>

Provides numerous resources for students looking at choosing counseling as a profession, assistance with finding a graduate program certified by the Council for Accreditation of Counseling and Related Educational Programs (CACREP).

**American Psychological Society** <http://www.psychologicalscience.org/apssc/undergrad/>

The Society's mission is to promote, protect, and advance the interests of scientifically oriented psychology in research, application, teaching, and the improvement of human welfare. Use the provided links, search publications and gain more information about the field of psychology.

**American Psychology Association** <http://www.APA.org>

The American Psychological Association (APA) is a scientific and professional organization that represents psychology in the United States. With more than 150,000 members, APA is the largest association of psychologists worldwide.

### **Marky Lloyd's Careers in Psychology Page**

<http://www.psywww.com/careers/>

Created by Dr. Margaret A. Lloyd from Georgia Southern University, the purpose of her website is to help undergraduate students learn what they can do with a degree in psychology. Provides relevant information in helping students plan their post-undergraduate work or a career search.

### **National Association of Social Workers**

<http://www.naswdc.org/students/default.asp>

A rich resource for those interested in finding out more about the profession of social work and those students who have already chosen social work as a career. Filled with educational resources from schools to scholarships, this area also brings the student social work population together and guides them to be active and informed about what is happening in the profession.

## **Religious Studies**

### **American Academy of Religion**

<http://www.aarweb.org/default.asp>

Since its inception, the AAR has identified itself as both a learned society and professional association. Its commitment to advancing research in religion is an expression of its mission as a learned society. As a professional association, the AAR is also committed to developing programs that support its members' professional development. Such services include support for teaching, a quarterly newspaper called *Religious Studies News–AAR Edition* that keeps members informed about recent developments in the field, and an employment information program that provides a comprehensive set of services to help coordinate the efforts of job seekers and employers.

### **Religion Gateway--Academic Info.**

<http://www.academicinfo.net/religindex.html>

Database of information on World Religions.

### **The Christian Theology Page**

<http://people.bu.edu/bpstone/theology/theology.html>

Welcome to a hub for locating serious Christian theological activity on the Internet, now in its sixth year of operation!

### **The National Catholic Reporter**

<http://www.natcath.org/>

The National Catholic Reporter Publishing Company reports, comments and reflects on the church and society. It strives for excellence in its publications, supporting a full, honest and open exchange of ideas. It works out of a Roman Catholic tradition and an ecumenical spirit. It emphasizes solidarity with the oppressed and respect for all. It understands that peace, justice and integrity of environment are not only goals but also avenues of life.

### **Virtual Religion Index**

<http://religion.rutgers.edu/vri/index.html>

This Virtual Religion Index is a tool for students with little time. It analyzes & highlights important content of religion-related websites to speed research. Hyperlinks are provided not only to homepages but also to major directories & documents within. Our purpose is not to circumvent tours of worthy sites, but to cut down the time spent on surfing & sorting of gopher searches. After all if you know what source has information you can use, chances are you will visit it more often. We offer this free service in hope that you will come here again & again.

## **Sociology**

### **American Sociological Association (ASA)**

<http://www.asanet.org/student/career/homepage.html>

The ASA is dedicated to advancing sociology as a scientific discipline and profession serving the public good. Learn about careers in sociology, continuing education needed, and what the future holds for sociology careers.

### **Careers in Sociology**

<http://www.abacon.com/socsite/careers.html>

Read about various career opportunities with a sociology major, written by W. Richard Stephens, Jr., and posted online free of charge.

**Idealist.org/Action Without Borders: Career Center**<http://www.idealist.org/career.html>

Action Without Borders connects people, organizations and resources to help build a world where all people can live free and dignified lives. Use job search resources, register for e-mail updates, access online newsletters & journals, learn about academic programs, post your resume, search worldwide job postings, and much more.

**SocialService.com**<http://www.socialservice.com/userlogin.cfm?cfid=760299&cftoken=3282807>

Post your resume, search job postings and set up an online "job agent" to e-mail job notifications when they are posted.

**The Non-Profit Career Network**<http://www.nonprofitcareer.com/corps.htm>

Profiles of non-profit organizations in association with "The Non-Profit Career Network".

**Teacher Education****American Association for Employment in Education (AAEE)** <http://www.ub-careers.buffalo.edu/aaee/>

The purpose of the AAEE is to disseminate information on candidates, the educational marketplace, and job search process, to promote ethical standards and practices in the employment process, to provide opportunities for training, networking, and the exchange of information about current practices, research, and innovations, to promote dialogue and cooperation among institutions which prepare educators and institutions which provide employment opportunities.

**K-12 Job Search**<http://www.K12JobSearch.com>

K12JobSearch.com is a FREE site for schools to post teaching openings, and administrative and specialist job opportunities. Browsing for jobs is also FREE!

**National Education Association**<http://www.nea.org>

NEA has a long, proud history as the nation's leading organization committed to advancing the cause of public education. NEA offers a host of material to help you understand the challenges facing our educators and appreciate the groundbreaking solutions and innovations they propose to strengthen public schools.

**National Educators Network**<http://www.teachersatwork.com>

This nation-wide, online database matches the professional staffing needs of schools with teacher applicants who can fill those positions and provides an efficient and economical way to overcome the geographical limitations of recruitment, locating the most desirable teaching candidates.

**Teachers-Teachers.com**<http://teachers-teachers.com/>

With Teachers-Teachers.com, you gain access to thousands of education job postings nationwide. As a Teachers-Teachers.com member you will receive email notification of job openings that match your subject area and geographic preferences, view websites of hiring schools and electronically submit your cover letter and resume to prospective employers.

## Industry Specific

If there is a field you are interested in learning more about, here are some industries to help get you started:

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### ACADEMIA, TEACHING & EDUCATION

#### **American Association for Employment in Education (AAEE)** <http://www.ub-careers.buffalo.edu/aaee/>

The purpose of the AAEE is to disseminate information on candidates, the educational marketplace, and job search process, to promote ethical standards and practices in the employment process, to provide opportunities for training, networking, and the exchange of information about current practices, research, and innovations, to promote dialogue and cooperation among institutions which prepare educators and institutions which provide employment opportunities.

#### **American Mathematical Society** <http://www.ams.org/employment>

The American Mathematical Society fulfills its mission through programs and services that promote mathematical research and its uses, strengthen mathematical education, and foster awareness and appreciation of mathematics and its connections to other disciplines and to everyday life. Use the Career and Employment site to search job postings and learn about continuing education.

#### **American Music Therapy Association** <http://www.musictherapy.org/>

The mission of the American Music Therapy Association is to advance public awareness of the benefits of music therapy and increase access to quality music therapy services in a rapidly changing world. Use the "Career" link to learn about possible careers in Music Therapy.

#### **Association for Women in Math (AWM)** <http://www.awm-math.org/>

Our continuing goal is to encourage women in the mathematical sciences. AWM currently has more than 4,100 members (women and men) representing a broad spectrum of the mathematical community – from the United States and around the world! Search through posted job opportunities, gain access to numerous research and resources.

#### **Bilingual-Jobs.com** <http://www.bilingual-jobs.com/>

The premier diversity job destination for bilingual career professionals. From translation and localization engineers to technology and service staff, we are the top choice of leading employers worldwide.

#### **Careers in Foreign Languages**

[http://www.oswego.edu/careerservices/resources/career\\_booklets/bookletforeignlanguage.html](http://www.oswego.edu/careerservices/resources/career_booklets/bookletforeignlanguage.html)

Outlines areas of work where foreign language skills are in high demand. No internet links, but valuable information for someone searching for possible job options with a foreign language degree.

- Careers in History** <http://www.theaha.org/pubs/careers/Index.html>  
A miniguide from the American Historical Association about possible jobs exist for someone with a degree in History.
- Careers in Mathematics** <http://www.math.purdue.edu/jobs/careerInfo/>  
Compiled by the Department of Mathematics at Purdue University, outlines "What can you do with a degree in math?", finding a job, graduate school and internships. (Some information is specific to Purdue students, but most of the information is relevant to anyone.)
- Chorus America** [http://www.chorusamerica.org/jobs\\_posting.shtml](http://www.chorusamerica.org/jobs_posting.shtml)  
Chorus America provides information, publications, conferences, consulting, training programs, surveys, networking, and awards to support professional, volunteer, children/youth, and symphony/opera choruses in North America. Above link allows you to search for a variety job openings, from music directors to accompanists, with choruses around the country.
- Coolmath.com** <http://www.coolmath.com/careers.htm>  
Allows you to search for information about jobs in math and what further education may be required for jobs. Lists relevant websites to read career profiles of people working in math related fields, gather information about job titles, and research many more opportunities in math.
- EntertainmentCareers.net** <http://www.entertainmentcareers.net/jcat.asp?jcat=119>  
Links to list of music related job postings, updated regularly.
- Foreign Language Resources** <http://www2.canisius.edu/~grabnerl/modlg-resourceslist.html>  
Compiled by the Canisius College Department of Modern Languages; links to French, German, Italian, and Spanish Resources.
- Government Jobs** <http://govtjobs.com/>  
The nation's leading web site devoted to helping individuals find the jobs they are seeking in the public sector. govtjobs.com is designed to make your job search efficient. There is no fee to search this web site.
- International Career Resources** [http://www.duke.edu/~lpmaskel/intl\\_general.html](http://www.duke.edu/~lpmaskel/intl_general.html)  
Compiled by Duke University, lists websites to use in searching for internationally related careers.
- K-12 Job Search** <http://www.K12JobSearch.com>  
K12JobSearch.com is a FREE site for schools to post teaching openings, and administrative and specialist job opportunities. Browsing for jobs is also FREE!
- Mathematical Association of America** <http://www.maa.org/>  
The Mathematical Association of America strives to advance the mathematical sciences, especially at the collegiate level. Of central importance in this mission is the role of students as they enter college, pursue their education and make their way into the work force or field of advanced study. Learn about careers, graduate school, search job listings and gain access to valuable professional resources.
- Music and Entertainment Careers** <http://www.sc.edu/career/music/music-web.html>  
Includes information about topics or careers in various areas of music. Additional sites listed may provide related career development or salary survey information.
- National Education Association** <http://www.nea.org>  
NEA has a long, proud history as the nation's leading organization committed to advancing the cause of public education. NEA offers a host of material to help you understand the challenges facing our educators and appreciate the groundbreaking solutions and innovations they propose to strengthen public schools.

**National Educators Network**<http://www.teachersatwork.com>

This nation-wide, online database matches the professional staffing needs of schools with teacher applicants who can fill those positions and provides an efficient and economical way to overcome the geographical limitations of recruitment, locating the most desirable teaching candidates.

**Organization of American Historians**<http://www.oah.org/announce/jobs.html>

The Organization of American Historians promotes excellence in the scholarship, teaching, and presentation of American history, and encourages wide discussion of historical questions and equitable treatment of all practitioners of history. Above link allows you to search available job announcements.

**Resources of Historical and Archaeological Societies**[http://www.lib.uwaterloo.ca/society/history\\_soc.html](http://www.lib.uwaterloo.ca/society/history_soc.html)

Large database of Internet links to historical/archaeological societies, sponsored by University of Waterloo Library.

**Society for American Archaeology**<http://www.saa.org/careers/job-listing.html>

The mission of the Society for American Archaeology is to expand understanding and appreciation of humanity's past as achieved through systematic investigation of the archaeological record. Search for available jobs.

**Solo Performer: Music Careers**<http://www.soloperformer.com/careers/>

Compilation of suggestions for getting into the music business, understanding the legal, business and technical aspects of writing, producing and selling your music.

**Teachers-Teachers.com**<http://teachers-teachers.com/>

With Teachers-Teachers.com, you gain access to thousands of education job postings nationwide. As a Teachers-Teachers.com member you will receive email notification of job openings that match your subject area and geographic preferences, view websites of hiring schools and electronically submit your cover letter and resume to prospective employers.

**United Nations (UN)**<https://jobs.un.org/release1/vacancy/vacancy.asp>

Homepage of the United Nations; in addition to learning about the work of the UN, search job vacancies in various fields at the UN.

**ARTS, ENTERTAINMENT & GRAPHICS****A Digital Dreamer**<http://adigitaldreamer.com>

The goal of A Digital Dreamer is to provide the strongest graphic design resource on the Internet for the graphic designer.

**AIGA (American Institute of Graphic Arts)**<http://www.aiga.org/content.cfm?alias=studentsview>

The purpose of AIGA is to set the national agenda for the role of design in its economic, social, political and cultural contexts. AIGA is the oldest and largest membership association for professionals engaged in the discipline, practice and culture of designing.

**American Association of Museums**<http://www.aam-us.org/>

Founded in 1906, the American Association of Museums (AAM) is dedicated to promoting excellence within the museum community. Through advocacy, professional education, information exchange, accreditation, and guidance on current professional standards of performance, AAM assists museum staff, boards, and volunteers across the country to better serve the public.

**American Management Association**[www.amanet.org](http://www.amanet.org)

A global not-for-profit, membership-based association that provides a full range of management development and educational services to individuals, companies and government agencies worldwide, including 486 of the Fortune 500 companies.

**American Marketing Association**<http://www.marketingpower.com/>

For over six decades the AMA has been an essential resource providing relevant marketing information that experienced marketers turn to everyday.

**American Music Therapy Association**<http://www.musictherapy.org/>

The mission of the American Music Therapy Association is to advance public awareness of the benefits of music therapy and increase access to quality music therapy services in a rapidly changing world. Use the "Career" link to learn about possible careers in Music Therapy.

**Careers in Marketing**<http://www.careers-in-marketing.com/>

This site is designed to help you find a rewarding and interesting job in the world of marketing. You will find some of the best info on the 'net on careers in fields like retailing, product management and market research. You will also find links to quite a few other site links, firm listings and recommended books.

**Chorus America**[http://www.chorusamerica.org/jobs\\_posting.shtml](http://www.chorusamerica.org/jobs_posting.shtml)

Chorus America provides information, publications, conferences, consulting, training programs, surveys, networking, and awards to support professional, volunteer, children/youth, and symphony/opera choruses in North America. Above link allows you to search for a variety job openings, from music directors to accompanists, with choruses around the country.

**Employment Opportunities in Art History**<http://www.careers.ucr.edu/students/graduates/jobs/ArtHistory.html>

Links to related employment opportunities.

**EntertainmentCareers.net**<http://www.entertainmentcareers.net/jcat.asp?jcat=119>

Links to list of music related job postings, updated regularly.

**GAIN (Graphic Arts Information Network)**<http://www.gain.net/>

The portal to the graphic arts industry; register and gain access to industry trends, the job bank and the learning center.

**HowDesign.com**<http://howdesign.com>

The graphic design community's trusted source for creative inspiration, business advice and tools of the trade.

**Jobs4HR.com**<http://www.jobs4hr.com/>

Jobs4HR.com offers the job seeker numerous tools to manage their career online. We offer a job database and ability to post your resume online. In addition, we offer a Personal Career Agent, which allows job seekers to receive jobs via email that match their specifications.

**Mother of all Art and Art History Links Page**<http://www.art-design.umich.edu/mother/>

Sponsored by School of Art & Design at University of Michigan; valuable links and information.

**MuseumStuff.com**<http://www.museumstuff.com/>

This information includes links to museum websites and virtual exhibits, educational and entertaining games and activities, and extensive learning resources concerning topics typically promoted through art, science and history museums.

**Music and Entertainment Careers**<http://www.sc.edu/career/music/music-web.html>

Includes information about topics or careers in various areas of music. Additional sites listed may provide related career development or salary survey information.

### **Society for Human Resources Management (SHRM)**

[http://www.shrm.org/students/getstart\\_published/](http://www.shrm.org/students/getstart_published/)

Provides advice for getting started in the Human Resources (HR) field with career options, suggestions for professional image and ideas for conducting a job search in HR.

### **Solo Performer: Music Careers**

<http://www.soloperformer.com/careers/>

Compilation of suggestions for getting into the music business, understanding the legal, business and technical aspects of writing, producing and selling your music.

### **The Art History Network**

<http://www.arthistory.net/jobs.html>

The one stop resource for Art History, Archaeology and Architecture resources on the web; browse journals, join discussion groups, and look for jobs.

### **The Firm List**

<http://www.firmlist.com>

Directory listing web design and development firms organized geographically.

## **BUSINESS**

### **Accounting Information**

<http://www.careers-in-accounting.com/>

This site is designed to help you find a rewarding and interesting job in the world of accounting. You will find some of the best info on the 'net on fields like public accounting, tax, auditing and managerial accounting. You will also find links to quite a few other sites and some great books.

### **American Institute of Certified Public Accountants**

<http://www.aicpa.org/index.htm>

The American Institute of Certified Public Accountants (AICPA) is the premier national professional association representing roughly 340,000 CPAs in business, public practice, government, and education. The mission of the AICPA is to provide members with the resources, information and leadership that will enable them to provide valuable services in the most professional manner.

### **American Management Association**

<http://www.amanet.org>

A global not-for-profit, membership-based association that provides a full range of management development and educational services to individuals, companies and government agencies worldwide, including 486 of the Fortune 500 companies.

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<http://www.awm-math.org/>

Our continuing goal is to encourage women in the mathematical sciences. AWM currently has more than 4,100 members (women and men) representing a broad spectrum of the mathematical community – from the United States and around the world! Search through posted job opportunities, gain access to numerous research and resources.

### **AwesomeAccountants.com**

<http://www.awesomeaccountants.com/h/aa.asp>

We list only the best jobs so that you won't have to search through thousands of jobs that wouldn't be of interest to someone at your level. Our application process is also streamlined so you only have to answer a minimal set of questions and can upload your resume rather than having to spend half an hour or more filling our forms as you do on some other job sites.

**Careers in Marketing**

<http://www.careers-in-marketing.com/>

This site is designed to help you find a rewarding and interesting job in the world of marketing. You will find some of the best info on the 'net on careers in fields like retailing, product management and market research. You will also find links to quite a few other site links, firm listings and recommended books.

**Careers in Mathematics**

<http://www.math.purdue.edu/jobs/careerInfo/>

Compiled by the Department of Mathematics at Purdue University, outlines "What can you do with a degree in math?", finding a job, graduate school and internships. (Some information is specific to Purdue students, but most of the information is relevant to anyone.)

**Coolmath.com**

<http://www.coolmath.com/careers.htm>

Allows you to search for information about jobs in math and what further education may be required for jobs. Lists relevant websites to read career profiles of people working in math related fields, gather information about job titles, and research many more opportunities in math.

**CPAdirectory.com**

<http://www.cpadirectory.com/>

The largest online database of Certified Public Accountants; post resume for free for positions in accounting offices; tools for CPA's; articles, & more.

**Jobs4HR.com**

<http://www.jobs4hr.com/>

Jobs4HR.com offers the job seeker numerous tools to manage their career online. We offer a job database and ability to post your resume online. In addition, we offer a Personal Career Agent, which allows job seekers to receive jobs via email that match their specifications.

**Mathematical Association of America**

<http://www.maa.org/>

The Mathematical Association of America strives to advance the mathematical sciences, especially at the collegiate level. Of central importance in this mission is the role of students as they enter college, pursue their education and make their way into the work force or field of advanced study. Learn about careers, graduate school, search job listings and gain access to valuable professional resources.

**Society for Human Resources Management (SHRM)**

[http://www.shrm.org/students/getstart\\_published/](http://www.shrm.org/students/getstart_published/)

Provides advice for getting started in the Human Resources (HR) field with career options, suggestions for professional image and ideas for conducting a job search in HR.

**Start Here...Go Places (AICPA Student Affiliate)**

<http://startheregoplaces.com/>

Designed to help aspiring CPAs learn, first-hand, about the CPA profession and discover the unlimited career opportunities available. Students and recent college graduates will have access to a lot of the same information that CPAs use on the job, so they can learn about the latest trends and most valuable career opportunities in business and accounting.

**HEALTH CARE, MEDICINE & SOCIAL WORK****American College of Sports Medicine**

<http://www.acsm.org/certification/careersjobs.htm>

Provides searchable database of career & job listings.

**American Counseling Association**

<http://www.counseling.org/site/PageServer?pagename=students>

Provides numerous resources for students looking at choosing counseling as a profession, assistance with finding a graduate program certified by the Council for Accreditation of Counseling and Related Educational Programs (CACREP).

**American Psychological Society**

<http://www.psychologicalscience.org/apssc/undergrad/>

The Society's mission is to promote, protect, and advance the interests of scientifically oriented psychology in research, application, teaching, and the improvement of human welfare. Use the provided links, search publications and gain more information about the field of psychology.

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The ASA is dedicated to advancing sociology as a scientific discipline and profession serving the public good. Learn about careers in sociology, continuing education needed, and what the future holds for sociology careers.

**Athletic Training Employment Issues and Guide**<http://family.med.und.nodak.edu/nata/placement/handbook/>

Distributed by NATA Placement Committee. As the athletic training profession rapidly diversified in the last decade, it became obvious to the Committee members that the membership needed the up-to-date, candid and useful information on athletic training employment issues.

**BiologyJobs.com**<http://www.biologyjobs.com/>

The job resource for Biology Professionals: created as a targeted resource for job seekers and employers in the Life Sciences. Biology job categories in our database include Agriculture, Anatomy / Physiology, Bioinformatics / Biotechnology, Botany, Cell Biology, Conservation, Ecology, Environmental Science, Genetics, Marine Science, Medicine, Natural Resources, Pharmacology, Toxicology, Veterinary Medicine, and Zoology.

**BioJobNet.com**<http://www.biojobnet.com/N79817OR.cfm?A=JML&B=1,0,0,0>

For jobs in biotechnology, pharmaceuticals, medical devices, and the life sciences. BioJobNet is the place to find pharmaceutical jobs, clinical research jobs, medical device jobs and biotechnology jobs. BioJobNet anchors the BioJobNetwork, a select group of career sites hosted by industry portals, publishers and associations involved in the biosciences.

**BioSpace Career Center**[http://www.biospace.com/job\\_index.cfm](http://www.biospace.com/job_index.cfm)

Database of company job postings.

**BioView**<http://www.bioview.com/>

BioView offers job seekers an unprecedented variety of tools with which to manage their job application process. In addition, job seekers will find a wide array of resources on the biotechnology and pharmaceutical industries, including daily industry news, comprehensive company profiles and information, links to industry web sites, college and university links, relocation and salary information, and career advice and tips.

**Careers in Sociology**<http://www.abacon.com/socsite/careers.html>

Read about various career opportunities with a sociology major, written by W. Richard Stephens, Jr., and posted online free of charge.

**Human Kinetics**<http://www.humankinetics.com/careers/showads.cfm?suic=0ATSR>

Human Kinetics is the premier knowledge integrator in the physical activity field. We synthesize vast amounts of information into a constantly evolving array of products that utilize current technology to meet the needs of our varied audiences. Link above shows job postings in athletic training.

**Idealist.org/Action Without Borders: Career Center**<http://www.idealist.org/career.html>

Action Without Borders connects people, organizations and resources to help build a world where all people can live free and dignified lives. Use job search resources, register for e-mail updates, access online newsletters & journals, learn about academic programs, post your resume, search worldwide job postings, and much more.

### **Marky Lloyd's Careers in Psychology Page**

<http://www.psywww.com/careers/>

Created by Dr. Margaret A. Lloyd from Georgia Southern University, the purpose of her website is to help undergraduate students learn what they can do with a degree in psychology. Provides relevant information in helping students plan their post-undergraduate work or a career search.

### **NATA Board of Certification**

<http://www.nataboc.org>

To certify athletic trainers and to identify for the public, quality healthcare professionals through a system of certification, adjudication, standards of practice and continuing competency programs.

### **National Association of Social Workers**

<http://www.naswdc.org/students/default.asp>

A rich resource for those interested in finding out more about the profession of social work and those students who have already chosen social work as a career. Filled with educational resources from schools to scholarships, this area also brings the student social work population together and guides them to be active and informed about what is happening in the profession.

### **National Athletic Trainers' Association (NATA)**

<http://www.nata.org>

To enhance the quality of healthcare for athletes and those engaged in physical activity, and to advance the profession of athletic training through education and research in the prevention, evaluation, management, and rehabilitation of injuries.

### **ScienceJobs.com**

<http://www.sciencejobs.com/site/ns/index.jsp?reset=true>

Search for jobs from daily updated postings online.

### **SocialService.com**

<http://www.socialservice.com/userlogin.cfm?cfid=760299&cftoken=3282807>

Post your resume, search job postings and set up an online "job agent" to e-mail job notifications when they are posted.

### **The Non-Profit Career Network**

<http://www.nonprofitcareer.com/corps.htm>

Profiles of non-profit organizations in association with "The Non-Profit Career Network".

## **HUMANITIES**

### **American Academy of Religion**

<http://www.aarweb.org/default.asp>

Since its inception, the AAR has identified itself as both a learned society and professional association. Its commitment to advancing research in religion is an expression of its mission as a learned society. As a professional association, the AAR is also committed to developing programs that support its members' professional development. Such services include support for teaching, a quarterly newspaper called *Religious Studies News—AAR Edition* that keeps members informed about recent developments in the field, and an employment information program that provides a comprehensive set of services to help coordinate the efforts of job seekers and employers.

### **American Advertising Federation**

<http://www.aaf.org/index.html>

The AAF brings members together to yield creative business solutions, protects and promotes advertising at all levels of government through grassroots activities, educates members on the latest trends in technology, creativity and marketing, provides programs to assist local association volunteer leadership, presents the industry with its future leaders, honors advertising excellence, promotes diversity in advertising by encouraging the recruitment of people of diverse cultures, applies the communication skills of its members to help solve community concerns.

### **Association for Women in Communication**

<http://www.womcom.org/indexIE.html>

The Association for Women in Communications is a professional organization that champions the advancement of women across all communications disciplines by recognizing excellence, promoting leadership and positioning its members at the forefront of the evolving communications era.

### **Bilingual-Jobs.com**

<http://www.bilingual-jobs.com/>

The premier diversity job destination for bilingual career professionals. From translation and localization engineers to technology and service staff, we are the top choice of leading employers worldwide.

### **Careers in Foreign Languages**

[http://www.oswego.edu/careerservices/resources/career\\_booklets/bookletforeignlanguage.html](http://www.oswego.edu/careerservices/resources/career_booklets/bookletforeignlanguage.html)

Outlines areas of work where foreign language skills are in high demand. No internet links, but valuable information for someone searching for possible job options with a foreign language degree.

### **Foreign Language Resources**

<http://www2.canisius.edu/~grabnerl/modlg-resourceslist.html>

Compiled by the Canisius College Department of Modern Languages; links to French, German, Italian, and Spanish Resources.

### **International Career Resources**

[http://www.duke.edu/~lpmaskel/intl\\_general.html](http://www.duke.edu/~lpmaskel/intl_general.html)

Compiled by Duke University, lists websites to use in searching for internationally related careers.

### **JobLink for Journalists**

<http://newslink.org/joblink.html>

Provides searchable job database, along with links to major newspapers, magazines, and radio and television stations.

### **Jobs in Philosophy**

<http://www.sozialwiss.uni-hamburg.de/phil/ag/jobs/>

Worldwide job postings in philosophy.

### **JournalismJobs.com**

<http://journalismjobs.com>

The largest and most-visited resource for media jobs, and receives almost two million page views a month. It has the best variety of jobs and the largest database of resumes for journalists.

### **mediabistro.com**

<http://mediabistro.com/>

Dedicated to anyone who creates or works with content, or who is a non-creative professional working in a content/creative industry. Our mission is to provide opportunities (both online and offline) for you to meet each other, share resources, become informed of job opportunities and interesting projects, improve your career skills, and showcase your work.

### **National Writers Association (NWA)**

<http://nationalwriters.com>

The National Writers Association Foundation exists to enhance the future of writers by fostering continuing education through awarding scholarships and providing no or low cost workshops and seminars. A non-profit organization, we provide education and an ethical resource for writers at all levels of experience.

### **Philosophy in Cyberspace**

<http://www-personal.monash.edu.au/~dey/phil/index.htm>

Philosophy in Cyberspace indexes thousands of philosophy resources and is one of few such indexes which is annotated and updated regularly; section 5 lists job postings.

### **Philosophy Jobs**

<http://www.epistemelinks.com/Main/MainJob.aspx>

Philosophy resources on the Internet; including list-serves, databases, job reviews, and much more.

### **Public Relations Society of America**

<http://www.prsa.org/>

PRSA is the world's largest organization for public relations professionals. PRSA's primary objectives are to advance the standards of the public relations profession and to provide members with professional development opportunities through continuing education programs, information exchange forums and research projects conducted on the national and local levels.

### **Religion Gateway--Academic Info.**

<http://www.academicinfo.net/religindex.html>

Database of information on World Religions.

### **Sunoasis Jobs for Writers, Editors, Copywriters, Copy Editors**

<http://www.sunoasis.com/>

Provides job posting and listing options, links, resources, e-newsletters, joblogs and much more.

**The American Philosophical Association**<http://www.apa.udel.edu/apa/>

The American Philosophical Association is the main professional organization for philosophers in the United States. Founded in 1900, its mission is to promote the exchange of ideas among philosophers, to encourage creative and scholarly activity in philosophy, to facilitate the professional work and teaching of philosophers, and to represent philosophy as a discipline.

**The Christian Theology Page**<http://people.bu.edu/bpstone/theology/theology.html>

Welcome to a hub for locating serious Christian theological activity on the Internet, now in its sixth year of operation!

**The National Catholic Reporter**<http://www.natcath.org/>

The National Catholic Reporter Publishing Company reports, comments and reflects on the church and society. It strives for excellence in its publications, supporting a full, honest and open exchange of ideas. It works out of a Roman Catholic tradition and an ecumenical spirit. It emphasizes solidarity with the oppressed and respect for all. It understands that peace, justice and integrity of environment are not only goals but also avenues of life.

**The Society for Women in Philosophy (SWIP)**<http://www.uh.edu/~cfreelan/SWIP/>

Started in 1972 to promote and support women in philosophy. Provides numerous resources such as listserves, Internet links, newsletter links and job announcements.

**The Write Jobs**<http://writerswrite.com/>

Writejobs.com provides job listings, career resources and information for journalism, media and publishing professionals.

**United Nations (UN)**<https://jobs.un.org/release1/vacancy/vacancy.asp>

Homepage of the United Nations; in addition to learning about the work of the UN, search job vacancies in various fields at the UN.

**Virtual Religion Index**<http://religion.rutgers.edu/vri/index.html>

This Virtual Religion Index is a tool for students with little time. It analyzes & highlights important content of religion-related websites to speed research. Hyperlinks are provided not only to homepages but also to major directories & documents within. Our purpose is not to circumvent tours of worthy sites, but to cut down the time spent on surfing & sorting of gopher searches. After all if you know what source has information you can use, chances are you will visit it more often. We offer this free service in hope that you will come here again & again.

**LAW ENFORCEMENT, GOVERNMENT & LEGAL PROFESSION****American Bar Association (ABA)**<http://w3.abanet.org/home.cfm>

The ABA provides law school accreditation, continuing legal education, information about the law, programs to assist lawyers and judges in their work, and initiatives to improve the legal system for the public.

**American Political Science Association Online**<http://www.apsanet.org/jobplc/onlinejobs.cfm>

The APSA brings together political scientists from all fields of inquiry, regions, and occupational endeavors within and outside academe in order to expand awareness and understanding of politics. Compiled by the APSA is a list of online resources to assist you in finding a career in political science.

**Bilingual-Jobs.com**<http://www.bilingual-jobs.com/>

The premier diversity job destination for bilingual career professionals. From translation and localization engineers to technology and service staff, we are the top choice of leading employers worldwide.

**Canisius College Department of Political Science**<http://www.canisius.edu/polisci/links.asp>

List of links compiled by the Political Science department at Canisius College.

### **Careers in Foreign Languages**

[http://www.oswego.edu/careerservices/resources/career\\_booklets/bookletforeignlanguage.html](http://www.oswego.edu/careerservices/resources/career_booklets/bookletforeignlanguage.html)

Outlines areas of work where foreign language skills are in high demand. No internet links, but valuable information for someone searching for possible job options with a foreign language degree.

### **Careers in History**

<http://www.theaha.org/pubs/careers/Index.html>

A miniguide from the American Historical Association about possible jobs exist for someone with a degree in History.

### **Careers in Government**

<http://www.careersingovernment.com/index.cfm>

Careers In Government is a clearinghouse of information, resources and jobs available in public sector organizations in America and abroad. Access job postings, employer profiles & links, and post your resume online.

### **Central Intelligence Agency (CIA) Careers**

<http://www.cia.gov/employment/index.html>

Learn about job opportunities within the CIA, how to apply for jobs or internships, read biographies of current CIA employees and read Frequently Asked Questions (FAQ) about "life in the CIA".

### **Federal Bureau of Investigation (FBI)**

<https://fbijobs.com/>

Information about applying to work or intern with the FBI; job vacancies are posted, as well as other valuable resources to learn about opportunities with the FBI.

### **Foreign Language Resources**

<http://www2.canisius.edu/~grabner/modlg-resourceslist.html>

Compiled by the Canisius College Department of Modern Languages; links to French, German, Italian, and Spanish Resources.

### **Federal Law Enforcement Careers**

<http://www.policeemployment.com/>

Check listing in law enforcement agencies, local government offices, and other types of law enforcement employment. Access sample interview and test questions related to law enforcement.

### **Government and Political Science Resources**

[http://www.educationindex.com/poli\\_sci/](http://www.educationindex.com/poli_sci/)

Compiled by Collegeview.com, an alphabetical database of websites and resources to utilize when researching job opportunities in political science.

### **Government Jobs**

<http://govtjobs.com/>

The nation's leading web site devoted to helping individuals find the jobs they are seeking in the public sector. govtjobs.com is designed to make your job search efficient. There is no fee to search this web site.

### **International Career Resources**

[http://www.duke.edu/~lpmaskel/intl\\_general.html](http://www.duke.edu/~lpmaskel/intl_general.html)

Compiled by Duke University, lists websites to use in searching for internationally related careers.

### **JobLink for Journalists**

<http://newslink.org/joblink.html>

Provides searchable job database, along with links to major newspapers, magazines, and radio and television stations.

### **JournalismJobs.com**

<http://journalismjobs.com>

The largest and most-visited resource for media jobs, and receives almost two million page views a month. It has the best variety of jobs and the largest database of resumes for journalists.

### **LawEnforcementJobs.com**

<http://www.lawenforcementjob.com/>

Where you can find employment information on more than 4,000 municipal police, state police and patrol, sheriff, federal, international, corrections, and university and college police/public safety departments. Also includes a message board, bookstore, and various links. Free to job-seekers.

**National Writers Association (NWA)**<http://nationalwriters.com>

The National Writers Association Foundation exists to enhance the future of writers by fostering continuing education through awarding scholarships and providing no or low cost workshops and seminars. A non-profit organization, we provide education and an ethical resource for writers at all levels of experience.

**Organization of American Historians**<http://www.oah.org/announce/jobs.html>

The Organization of American Historians promotes excellence in the scholarship, teaching, and presentation of American history, and encourages wide discussion of historical questions and equitable treatment of all practitioners of history. Above link allows you to search available job announcements.

**Partnership for Public Service**[http://www.ourpublicservice.org/info-url3739/info-url\\_list.htm?cat\\_id=43](http://www.ourpublicservice.org/info-url3739/info-url_list.htm?cat_id=43)

Call to Serve is a national initiative designed to educate a new generation about the importance of a strong civil service, help re-establish links between federal agencies and campuses, and provide students with information about the unique and dynamic opportunities that federal jobs provide.

**PoliceEmployment.com**<http://www.policeemployment.com/>

Career information about job openings in federal, state and local law enforcement.

**Resources of Historical and Archaeological Societies**[http://www.lib.uwaterloo.ca/society/history\\_soc.html](http://www.lib.uwaterloo.ca/society/history_soc.html)

Large database of Internet links to historical/archaeological societies, sponsored by University of Waterloo Library.

**Society for American Archaeology**<http://www.saa.org/careers/job-listing.html>

The mission of the Society for American Archaeology is to expand understanding and appreciation of humanity's past as achieved through systematic investigation of the archaeological record. Search for available jobs.

**Sunoasis Jobs for Writers, Editors, Copywriters, Copy Editors**<http://www.sunoasis.com/>

Provides job posting and listing options, links, resources, e-newsletters, joblogs and much more.

**The Write Jobs**<http://writerswrite.com/>

Writejobs.com provides job listings, career resources and information for journalism, media and publishing professionals.

**United Nations (UN)**<https://jobs.un.org/release1/vacancy/vacancy.asp>

Homepage of the United Nations; in addition to learning about the work of the UN, search job vacancies in various fields at the UN.

**USA Jobs**<http://www.usajobs.opm.gov/>

The official job site of the United States Federal Government.

**SCIENCE & ENVIRONMENT****American Chemical Society (ACS)**<http://www.chemistry.org/portal/a/c/s/1/home.html>

The organization provides a broad range of opportunities for peer interaction and career development, regardless of professional or scientific interests. The programs and activities conducted by ACS today are the products of a tradition of excellence in meeting member needs that dates from the Society's founding in 1876.

**BiologyJobs.com**<http://www.biologyjobs.com/>

The job resource for Biology Professionals: created as a targeted resource for job seekers and employers in the Life Sciences. Biology job categories in our database include Agriculture, Anatomy / Physiology, Bioinformatics / Biotechnology, Botany, Cell Biology, Conservation, Ecology, Environmental Science, Genetics, Marine Science, Medicine, Natural Resources, Pharmacology, Toxicology, Veterinary Medicine, and Zoology.

**BioJobNet.com**<http://www.biojobnet.com/N79817OR.cfm?A=JML&B=1,0,0,0>

For jobs in biotechnology, pharmaceuticals, medical devices, and the life sciences. BioJobNet is the place to find pharmaceutical jobs, clinical research jobs, medical device jobs and biotechnology jobs. BioJobNet anchors the BioJobNetwork, a select group of career sites hosted by industry portals, publishers and associations involved in the biosciences.

**BioSpace Career Center**[http://www.biospace.com/job\\_index.cfm](http://www.biospace.com/job_index.cfm)

Database of company job postings.

**BioView**<http://www.bioview.com/>

BioView offers job seekers an unprecedented variety of tools with which to manage their job application process. In addition, job seekers will find a wide array of resources on the biotechnology and pharmaceutical industries, including daily industry news, comprehensive company profiles and information, links to industry web sites, college and university links, relocation and salary information, and career advice and tips.

**Chemical & Engineering News (CEN): ChemJobs**<http://www.cen-chemjobs.org/>

Cen-chemjobs.org is a comprehensive online recruitment and career site for the chemical community. Formerly known as JobSpectrum.org, cen-chemjobs.org now includes resources from Chemical & Engineering News Classifieds. Cen-chemjobs.org is a service provided by the American Chemical Society, the world's largest scientific organization.

**ChemistryJobs.com**<http://www.chemistryjobs.com/>

**ChemistryJobs.com** launched in mid 99 is a leading job site for Chemistry Professionals. Lists Chemistry Jobs, Chemical Engineering Jobs and other chemistry related positions.

**Science Careers**<http://recruit.sciencemag.org/>

Access employer profiles & links, job search databases, career advice, career fair information, learn about graduate programs, read articles from *Science Magazine* and much more.

**ScienceJobs.com**<http://www.sciencejobs.com/site/ns/index.jsp?reset=true>

Search for jobs from daily updated postings online.

**SOCIAL SCIENCES****American Bar Association (ABA)**<http://w3.abanet.org/home.cfm>

The ABA provides law school accreditation, continuing legal education, information about the law, programs to assist lawyers and judges in their work, and initiatives to improve the legal system for the public.

**American Counseling Association**<http://www.counseling.org/site/PageServer?pagename=students>

Provides numerous resources for students looking at choosing counseling as a profession, assistance with finding a graduate program certified by the Council for Accreditation of Counseling and Related Educational Programs (CACREP).

**American Political Science Association Online**<http://www.apsanet.org/jobplc/onlinejobs.cfm>

The APSA brings together political scientists from all fields of inquiry, regions, and occupational endeavors within and outside academe in order to expand awareness and understanding of politics. Compiled by the APSA is a list of online resources to assist you in finding a career in political science.

**American Psychological Society** <http://www.psychologicalscience.org/apssc/undergrad/>  
The Society's mission is to promote, protect, and advance the interests of scientifically oriented psychology in research, application, teaching, and the improvement of human welfare. Use the provided links, search publications and gain more information about the field of psychology.

**American Psychology Association** [www.APA.org](http://www.APA.org)  
The American Psychological Association (APA) is a scientific and professional organization that represents psychology in the United States. With more than 150,000 members, APA is the largest association of psychologists worldwide.

**American Sociological Association (ASA)** <http://www.asanet.org/student/career/homepage.html>  
The ASA is dedicated to advancing sociology as a scientific discipline and profession serving the public good. Learn about careers in sociology, continuing education needed, and what the future holds for sociology careers.

**Canisius College Department of Political Science** <http://www.canisius.edu/polisci/links.asp>  
List of links compiled by the Political Science department at Canisius College.

**Careers in Government** <http://www.careersingovernment.com/index.cfm>  
Careers In Government is a clearinghouse of information, resources and jobs available in public sector organizations in America and abroad. Access job postings, employer profiles & links, and post your resume online.

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A miniguide from the American Historical Association about possible jobs exist for someone with a degree in History.

**Careers in Sociology** <http://www.abacon.com/socsite/careers.html>  
Read about various career opportunities with a sociology major, written by W. Richard Stephens, Jr., and posted online free of charge.

**Central Intelligence Agency (CIA) Careers** <http://www.cia.gov/employment/index.html>  
Learn about job opportunities within the CIA, how to apply for jobs or internships, read biographies of current CIA employees and read Frequently Asked Questions (FAQ) about "life in the CIA".

**Federal Bureau of Investigation (FBI)** <https://fbijobs.com/>  
Information about applying to work or intern with the FBI; job vacancies are posted, as well as other valuable resources to learn about opportunities with the FBI.

**Government and Political Science Resources** [http://www.educationindex.com/poli\\_sci/](http://www.educationindex.com/poli_sci/)  
Compiled by Collegeview.com, an alphabetical database of websites and resources to utilize when researching job opportunities in political science.

**Government Jobs** <http://govtjobs.com/>  
The nation's leading web site devoted to helping individuals find the jobs they are seeking in the public sector. govtjobs.com is designed to make your job search efficient. There is no fee to search this web site.

**Idealist.org/Action Without Borders: Career Center** <http://www.idealist.org/career.html>  
Action Without Borders connects people, organizations and resources to help build a world where all people can live free and dignified lives. Use job search resources, register for e-mail updates, access online newsletters & journals, learn about academic programs, post your resume, search worldwide job postings, and much more.

**Marky Lloyd's Careers in Psychology Page** <http://www.psywww.com/careers/>  
Created by Dr. Margaret A. Lloyd from Georgia Southern University, the purpose of her website is to help undergraduate students learn what they can do with a degree in psychology. Provides relevant information in helping students plan their post-undergraduate work or a career search.

**National Association of Social Workers** <http://www.naswdc.org/students/default.asp>

A rich resource for those interested in finding out more about the profession of social work and those students who have already chosen social work as a career. Filled with educational resources from schools to scholarships, this area also brings the student social work population together and guides them to be active and informed about what is happening in the profession.

**Organization of American Historians** <http://www.oah.org/announce/jobs.html>

The Organization of American Historians promotes excellence in the scholarship, teaching, and presentation of American history, and encourages wide discussion of historical questions and equitable treatment of all practitioners of history. Above link allows you to search available job announcements.

**Partnership for Public Service**

[http://www.ourpublicservice.org/info-url3739/info-url\\_list.htm?cat\\_id=43](http://www.ourpublicservice.org/info-url3739/info-url_list.htm?cat_id=43)

Call to Serve is a national initiative designed to educate a new generation about the importance of a strong civil service, help re-establish links between federal agencies and campuses, and provide students with information about the unique and dynamic opportunities that federal jobs provide.

**PoliceEmployment.com** <http://www.policeemployment.com/>

Career information about job openings in federal, state and local law enforcement.

**Resources of Historical and Archaeological Societies** [http://www.lib.uwaterloo.ca/society/history\\_soc.html](http://www.lib.uwaterloo.ca/society/history_soc.html)

Large database of Internet links to historical/archaeological societies, sponsored by University of Waterloo Library.

**SocialService.com** <http://www.socialservice.com/userlogin.cfm?cfid=760299&cftoken=3282807>

Post your resume, search job postings and set up an online "job agent" to e-mail job notifications when they are posted.

**Society for American Archaeology** <http://www.saa.org/careers/job-listing.html>

The mission of the Society for American Archaeology is to expand understanding and appreciation of humanity's past as achieved through systematic investigation of the archaeological record. Search for available jobs.

**The Non-Profit Career Network** <http://www.nonprofitcareer.com/corps.htm>

Profiles of non-profit organizations in association with "The Non-Profit Career Network".

**USA Jobs** <http://www.usajobs.opm.gov/>

The official job site of the United States Federal Government.

## SPORTS

**American Advertising Federation** <http://www.aaf.org/index.html>

The AAF brings members together to yield creative business solutions, protects and promotes advertising at all levels of government through grassroots activities, educates members on the latest trends in technology, creativity and marketing, provides programs to assist local association volunteer leadership, presents the industry with its future leaders, honors advertising excellence, promotes diversity in advertising by encouraging the recruitment of people of diverse cultures, applies the communication skills of its members to help solve community concerns.

**American College of Sports Medicine** <http://www.acsm.org/certification/careersjobs.htm>

Provides searchable database of career & job listings.

**American Management Association** [www.amanet.org](http://www.amanet.org)

A global not-for-profit, membership-based association that provides a full range of management development and educational services to individuals, companies and government agencies worldwide, including 486 of the Fortune 500 companies.

**American Marketing Association**<http://www.marketingpower.com/>

For over six decades the AMA has been an essential resource providing relevant marketing information that experienced marketers turn to everyday.

**Athletic Training Employment Issues and Guide**<http://family.med.und.nodak.edu/nata/placement/handbook/>

Distributed by NATA Placement Committee. As the athletic training profession rapidly diversified in the last decade, it became obvious to the Committee members that the membership needed the up-to-date, candid and useful information on athletic training employment issues.

**Association for Women in Communication**<http://www.womcom.org/indexIE.html>

The Association for Women in Communications is a professional organization that champions the advancement of women across all communications disciplines by recognizing excellence, promoting leadership and positioning its members at the forefront of the evolving communications era.

**Careers in Marketing**<http://www.careers-in-marketing.com/>

This site is designed to help you find a rewarding and interesting job in the world of marketing. You will find some of the best info on the 'net on careers in fields like retailing, product management and market research. You will also find links to quite a few other site links, firm listings and recommended books.

**Jobs4HR.com**<http://www.jobs4hr.com/>

Jobs4HR.com offers the job seeker numerous tools to manage their career online. We offer a job database and ability to post your resume online. In addition, we offer a Personal Career Agent, which allows job seekers to receive jobs via email that match their specifications.

**JobLink for Journalists**<http://newslink.org/joblink.html>

Provides searchable job database, along with links to major newspapers, magazines, and radio and television stations.

**JournalismJobs.com**<http://journalismjobs.com>

The largest and most-visited resource for media jobs, and receives almost two million page views a month. It has the best variety of jobs and the largest database of resumes for journalists.

**Human Kinetics**<http://www.humankinetics.com/careers/showads.cfm?suic=0ATSR>

Human Kinetics is the premier knowledge integrator in the physical activity field. We synthesize vast amounts of information into a constantly evolving array of products that utilize current technology to meet the needs of our varied audiences. Link above shows job postings in athletic training.

**mediabistro.com**<http://mediabistro.com/>

Dedicated to anyone who creates or works with content, or who is a non-creative professional working in a content/creative industry. Our mission is to provide opportunities (both online and offline) for you to meet each other, share resources, become informed of job opportunities and interesting projects, improve your career skills, and showcase your work.

**NATA Board of Certification**<http://www.nataboc.org>

To certify athletic trainers and to identify for the public, quality healthcare professionals through a system of certification, adjudication, standards of practice and continuing competency programs.

**National Athletic Trainers' Association (NATA)**<http://www.nata.org>

To enhance the quality of healthcare for athletes and those engaged in physical activity, and to advance the profession of athletic training through education and research in the prevention, evaluation, management, and rehabilitation of injuries.

**National Writers Association (NWA)**<http://nationalwriters.com>

The National Writers Association Foundation exists to enhance the future of writers by fostering continuing education through awarding scholarships and providing no or low cost workshops and seminars. A non-profit organization, we provide education and an ethical resource for writers at all levels of experience.

### **Public Relations Society of America**

<http://www.prsa.org/>

PRSA is the world's largest organization for public relations professionals. PRSA's primary objectives are to advance the standards of the public relations profession and to provide members with professional development opportunities through continuing education programs, information exchange forums and research projects conducted on the national and local levels.

### **Society for Human Resources Management (SHRM)**

[http://www.shrm.org/students/getstart\\_published/](http://www.shrm.org/students/getstart_published/)

Provides advice for getting started in the Human Resources (HR) field with career options, suggestions for professional image and ideas for conducting a job search in HR.

### **Sunoasis Jobs for Writers, Editors, Copywriters, Copy Editors**

<http://www.sunoasis.com/>

Provides job posting and listing options, links, resources, e-newsletters, joblogs and much more.

### **The Write Jobs**

<http://writerswrite.com/>

Writejobs.com provides job listings, career resources and information for journalism, media and publishing professionals.

### **workinpr.com**

<http://workinpr.com/candidates/index.asp>

Workinpr.com is dedicated to providing global PR professionals with strategic career resources and industry information. As the only jobsite endorsed by the Public Relations Society of America and the Council of PR Firms, workinpr.com is working to advance the PR profession by giving employers all over the world access to the most qualified PR talent.

## **TECHNICAL, TELECOM, COMPUTERS, SOFTWARE, IT**

### **A Digital Dreamer**

<http://adigitaldreamer.com>

The goal of A Digital Dreamer is to provide the strongest graphic design resource on the Internet for the graphic designer.

### **AIGA (American Institute of Graphic Arts)**

<http://www.aiga.org/content.cfm?alias=studentsview>

The purpose of AIGA is to set the national agenda for the role of design in its economic, social, political and cultural contexts. AIGA is the oldest and largest membership association for professionals engaged in the discipline, practice and culture of designing.

### **American Mathematical Society**

<http://www.ams.org/employment>

The American Mathematical Society fulfills its mission through programs and services that promote mathematical research and its uses, strengthen mathematical education, and foster awareness and appreciation of mathematics and its connections to other disciplines and to everyday life. Use the Career and Employment site to search job postings and learn about continuing education.

### **Association for Women in Math (AWM)**

<http://www.awm-math.org/>

Our continuing goal is to encourage women in the mathematical sciences. AWM currently has more than 4,100 members (women and men) representing a broad spectrum of the mathematical community – from the United States and around the world! Search through posted job opportunities, gain access to numerous research and resources.

### **Careers in Mathematics**

<http://www.math.purdue.edu/jobs/careerInfo/>

Compiled by the Department of Mathematics at Purdue University, outlines "What can you do with a degree in math?", finding a job, graduate school and internships. (Some information is specific to Purdue students, but most of the information is relevant to anyone.)

### **Coolmath.com**

<http://www.coolmath.com/careers.htm>

Allows you to search for information about jobs in math and what further education may be required for jobs. Lists relevant websites to read career profiles of people working in math related fields, gather information about job titles, and research many more opportunities in math.

**GAIN (Graphic Arts Information Network)** <http://www.gain.net/>  
The portal to the graphic arts industry; register and gain access to industry trends, the job bank and the learning center.

**HowDesign.com** <http://howdesign.com>  
The graphic design community's trusted source for creative inspiration, business advice and tools of the trade.

**Mathematical Association of America** <http://www.maa.org/>  
The Mathematical Association of America strives to advance the mathematical sciences, especially at the collegiate level. Of central importance in this mission is the role of students as they enter college, pursue their education and make their way into the work force or field of advanced study. Learn about careers, graduate school, search job listings and gain access to valuable professional resources.

**The Firm List** <http://www.firmlist.com>  
Directory listing web design and development firms organized geographically.

## WRITING, JOURNALISM & PUBLISHING

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**American Advertising Federation** <http://www.aaf.org/index.html>  
The AAF brings members together to yield creative business solutions, protects and promotes advertising at all levels of government through grassroots activities, educates members on the latest trends in technology, creativity and marketing, provides programs to assist local association volunteer leadership, presents the industry with its future leaders, honors advertising excellence, promotes diversity in advertising by encouraging the recruitment of people of diverse cultures, applies the communication skills of its members to help solve community concerns.

**Association for Women in Communication** <http://www.womcom.org/indexIE.html>  
The Association for Women in Communications is a professional organization that champions the advancement of women across all communications disciplines by recognizing excellence, promoting leadership and positioning its members at the forefront of the evolving communications era.

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**JobLink for Journalists** <http://newslink.org/joblink.html>  
Provides searchable job database, along with links to major newspapers, magazines, and radio and television stations.

**JournalismJobs.com** <http://journalismjobs.com>  
The largest and most-visited resource for media jobs, and receives almost two million page views a month. It has the best variety of jobs and the largest database of resumes for journalists.

**mediabistro.com**<http://mediabistro.com/>

Dedicated to anyone who creates or works with content, or who is a non-creative professional working in a content/creative industry. Our mission is to provide opportunities (both online and offline) for you to meet each other, share resources, become informed of job opportunities and interesting projects, improve your career skills, and showcase your work.

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## Work Abroad/International

If you are interested in working abroad/internationally, here are some resources to help get you started:

### **Council for International Educational Exchange**

<http://www.ciee.org/>

Study abroad and work abroad with CIEE, the Council on International Educational Exchange. CIEE provides quality programs and services for individuals, employers, communities and educational institutions. Let us help you choose your international experience.

### **ESL Employment**

<http://www.eslemployment.com/>

For ESL and EFL teachers and administrators, a job site where you can browse job postings in Europe, Asia, the Middle East, Korea, Africa, South America, and North America. Includes other key resources and weekly emailed job updates. Free to job-seekers.

### **ESLworldwide.com**

<http://www.eslworldwide.com/>

Where job-seekers interested in teaching English and other foreign languages can search for jobs (by language, country, type of organization, etc.) as well as post your resume. Includes a very useful overseas teaching FAQ. Free to job-seekers.

### **International Job Links**

[http://www.joblinks.f2s.com/index\\_eng.htm](http://www.joblinks.f2s.com/index_eng.htm)

Where job-seekers can find more than 600 links to international job sites, recruiters, and job agents where you can post your resume/CV and search for jobs. Includes links for telework, temporary employment, internships, seasonal jobs, au pair work, volunteering, and government jobs. Free.

### **JobsAbroad.com**

<http://www.jobsabroad.com/>

Where job-seekers looking for international work can search for jobs by country and job type. Part of the GoAbroad.com collection of internationally-focused Websites. Includes some travel and career resources. Free to job-seekers.

### **JobPilot**

<http://www.jobpilot.net/content/journal/global-working/>

A free job search and employment information resource specializing in high tech and international jobs. Includes an email notification service when jobs are posted that match job-seeker search profile. Currently has more than 2,000 job openings in the U.S., and more than 100,000 international job openings. Job-seekers can also post your resume. Free to job-seekers.

### **Overseas Jobs**

<http://www.overseasjobs.com/>

A great resource for anyone looking internationally, with more than 700 links to employment resources in more than 40 countries and regions. Sponsored by the *Overseas Jobs Express*.

### **RegisterJobs.com**

<http://www.registerjobs.com/>

Where job-seekers can search job listings from around the world (by country, keywords, salary, job type, and job source), post your resume, register for a job-search agent, receive job listing text messages, and more. Free to job-seekers.

### **TipTopJob.com**

<http://www.tiptopjob.com/>

An **excellent** multilingual, multinational site for global job-seekers. Currently in a number of countries around the world (including most of Europe), with numerous others due online in the future. Job-seekers can search for job listings (by location, industry, job type, and keyword), post multiple CVs and application letter, and register for an email alert. Also includes career tips. Free to job-seekers.

### **WorkFinders.net**

<http://www.workfinders.net/>

Where job-seekers looking for employment anywhere in the world can search for jobs by type, keyword, and location. Job search is also available to mobile Internet phones through WAP portal. Free to job-seekers.

