

Career Center
Canisius College
2001 Main Street, OM-013
Buffalo, NY 14208

www.canisius.edu/careercenter
(716)888-2475
Fax: (716)888-3212

SCANNED CREDENTIAL'S FILE REQUEST

Print this form, complete, and mail to the Career Center.

Name: _____
Last First M.I. (Maiden Name)

Certification: _____ Phone: _____

Grad Date: _____ Student ID: _____

At your request, your credentials file will be scanned directly to your already established on-line application account in WNYRIC or Monroe 2 BOCES. All requests must be made in writing and signed. The scanning fee(s) can be paid by cash, check, or money order payable to Canisius College and must accompany the request.

Currently, the Western New York Regional Information Center (WNYRIC) On-line Application System includes Alden, Alfred-Almond, Cheektowaga, Erie 1 BOCES, Erie 2 BOCES, Frontier, Grand Island, Hamburg, Kenmore-Tonawanda, Lancaster, Lewiston-Porter, Maryvale, Niagara-Wheatfield, Orchard Park, Orleans-Niagara BOCES, Pioneer, Scio, Starpoint, Tonawanda City, Wellsville and West Seneca. Monroe 2 BOCES Web Recruitment System includes Brockport, Canandaigua, Churchville-Chili, East Irondequoit, Gates-Chili, Greece, Hilton, Holley, Hornell, Monroe 1 BOCES, Monroe 2-Orleans BOCES, Penfield, Pittsford, Rush-Henrietta, Spencerport, Wheatland-Chili and Williamsville. These lists will continue to grow as more districts require electronic submissions.

Please provide the information requested below for your on-line application request.

Western New York School Application System (www.wnyric.org/application).

Applicant ID#: _____
10 digit ID number (found in the General Information section of the application beginning with 23 or 33)

_____ Scanning Fee \$20.00

Monroe 2 BOCES On-Line Web Recruitment (www.onlinewebrecruitment.org)

E-Mail address used when registering in system _____

_____ Scanning fee \$10.00

This form must be dated and signed in order to process your request.

Signature: X _____ Today's Date: _____

Office Use: Check: _____ MO: _____ Cash: _____