Assistant Coach for Women's Softball
Athletics

Canisius College invites interested and qualified persons to apply for the position of Assistant Coach for Women's Softball. Canisius is a member of the Division I Metro Atlantic Athletic Conference. The Assistant Coach will ensure the women’s softball program is administered with constant commitment to compliance with all institutional, conference and NCAA rules and regulations. The Assistant Coach reports to the Head Coach for Women’s Softball. This is a part-time position.

Responsibilities:

- Recruit qualified student athletes for Canisius College women’s softball program.
- Train and evaluate well-prepared student-athletes.
- Organize and execute individual skill instruction for players.
- Schedule and coordinate conditioning drills and workouts in conjunction with assigned strength training coach.
- Assist with academic advisement, monitoring and development of student-athletes.
- Develop scouting reports for opponents as assigned and evaluate game tape.
- Assist with team travel and recruiting trip arrangements.
- Assist with coordinating official and unofficial visits, written correspondence and telephone communications.
- Market and direct the Canisius College women’s softball camps.
- Ensure the women’s softball program is administered with constant commitment to compliance with all institutional, conference and NCAA rules and regulations.
- Perform all other duties as assigned.

Qualifications:

- A bachelor’s degree is required, master’s degree is preferred.
- Coaching, playing and recruiting experience at the Division I level is required.
- Knowledge of NCAA rules and regulations is required.
- Previous experience supervising, communicating with, and instructing student-athletes is required.
- Excellent written and verbal communication skills are required.
- Ability to work with a diverse population of student-athletes, parents, coaches, and administrators.
- Must have and maintain a valid New York State driver’s license with a positive driving record per the college’s insurance provider (or upon moving to NYS obtain a NYS driver’s license within NYS DMV residency guidelines after hire).

To apply, please send a cover letter, resume and contact information for three references by May 15, 2016, to Human Resources at hr.recruiter@canisius.edu (put SOFTBALL in the subject line of your email) or Human Resources, 2001 Main Street, Buffalo, New York 14208.

Canisius College, a Catholic and Jesuit university, has as its foundation the fundamental values of academic excellence, leadership, faith and social justice. Canisius is committed to educating and preparing men and women to become leaders in their professions and their communities, and in service to humanity. The college is an equal opportunity employer committed to recruiting, supporting, and fostering a diverse community of outstanding faculty, staff and students.

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