The Communication and Leadership program has two graduate assistantship opportunities. To qualify, you must be accepted (i.e., an undergraduate applying into the graduate program) into the program OR be a current graduate student in the program.

Graduate Assistantship (GA) Position #2

**Deadline to apply is May 15, 2015**

The Communication and Leadership Master’s program offers a Graduate Assistantship position that provides students with the opportunity to work closely with the Chair of the Communication Studies Department and the Director of the Canisius College Video Institute.

This assistantship requires a commitment of 20 hours per week.

Responsibilities include:
- Updating program and student information and organizing academic majors and advisements
- Generating program materials
- Providing administrative support to the Communication Department Chair (Dr. John Dahlberg) and to the Canisius College Video Institute Director (Dr. Barbara Irwin)
- Developing copy for department website, brochures, and various department materials
- Maintaining the department’s social media pages such as Facebook, Twitter and WordPress blog
- Assisting with Lambda Pi Eta Communication Honor Society
- Assisting with marketing the department’s undergraduate programs in Communication Studies, Digital Media Arts, and Journalism
- Assisting with promotional, budget, and administrative aspects of the Canisius College Video Institute
- Communicating with current and prospective students

Qualifications:
- Must be a current graduate student or a newly accepted student in the Communication and Leadership Program
- Must be enrolled in Communication and Leadership classes
- Strong Computer skills
- Strong Research skills
- Familiarity with Microsoft applications
- Knowledge of social media applications such as LinkedIn, Facebook and WordPress
- Web Skills and Marketing/Promotions experience a plus

For More Information, contact either Dr. John Dahlberg or Dr. Barbara J. Irwin:

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Buffalo, NY 14208
dahlberj@canisius.edu

**Dr. Barbara J. Irwin**
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The student selected will receive a tuition waiver for the semester(s) s/he works. This is a tuition waiver assistantship. This Graduate Assistantship is a competitive position and is awarded annually. Undergraduate and graduate GPA and financial need will be considered in the selection process.