



**2010 SUMMER  
RESEARCH/PUBLICATION  
FELLOWSHIP APPLICATION INFORMATION**

***Application Deadline: December 1, 2009 to your department chair***

**PURPOSE**

The **Summer Research/Publication Fellowship** Program at Canisius College exists to contribute to the professional development of the faculty, particularly in the area of research, publication and proposal development. The funding of the application must be based on the mutual benefit to the individual faculty member and to the college. The fellowships are not intended to fund course preparation and curriculum development. Regulations regarding these fellowships are found in the current Faculty Handbook, 2007 Chapter 7 Section B.

**Summer Research/ Publication Fellowships** are open to full-time faculty members who have completed at least two academic years of full-time service at Canisius College. Two summers must elapse between the awarding of one fellowship and that of another. Thus, a faculty member who received a summer fellowship for 2009 would not be eligible for another fellowship until the summer of 2012.

The awards pay \$4250 for two months of summer work. The college expects to award ten fellowships each summer but fewer may be awarded if the application pool is small or the quality is weak.

**APPLICATION PROCEDURE**

**The deadline for applications requesting a 2010 Summer Research/Publication Fellowship is Friday, December 1, 2009 to your department chair.** Late or incomplete submissions will not be considered.

**Each application should contain as a minimum the following information:**

- How important is the proposed activity to advancing knowledge and understanding within its own field or across different fields?
- To what extent does the proposed activity suggest and explore creative and original concepts?
- How well conceived and organized is the proposed activity?
- Is there sufficient access to the necessary resources?

## REVIEW CRITERIA

### **Summer Research/Publication Fellowships:**

Intellectual merit – up to 40 points

Clarity of presentation - up to 25 points

Past record of scholarly publication – up to 10 points

Probability of completion of the project within one year – up to 10 points

Dean's Recommendation – up to 10 points

Chair's Evaluation – up to 5 points

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## 2010 SUMMER PROPOSAL DEVELOPMENT GRANTS APPLICATION INFORMATION

*Application Deadline to Sponsored Programs Office Room CT 314 is  
December 1, 2009*

**Summer Proposal Development Grants** are awarded to support and assist faculty with the development and submission of proposals for major programs of external funding. Grants will be made to faculty or faculty teams for development/preparation of one or more proposals that are to be submitted to funding agencies during the summer or fall term. Funds can be used to pay a stipend to faculty member(s) or can be used for travel to a meeting specific to the proposal, for materials, for student assistance or other expenses related to proposal development. Faculty who have previously received a Summer Proposal Development Grant and have not submitted a proposal meeting the grant requirements are ineligible. Faculty who intend to terminate employment or leave Canisius College, or faculty who have been notified by the College that they are on terminal notice and will not receive a contract during the next academic year are ineligible. Faculty receiving this award are expected to remain at Canisius College for the following academic year.

The development grants are for \$4250 each. They may be taken as salary or a combination of salary and funds for operating expenses such as travel or materials. The college expects to award three development grants each summer but is not required to do so.

**Summer Proposal Development Grants are competitive.**

### Summer Proposal Development Grant Application Procedure:

1. Submit an abstract or brief description of the activity that will be developed as a result of the proposal to be created. Activities may include research, equipment, new courses, and other resources. The abstract should define whether students will be involved (and how many), detail any interdepartmental collaboration, and detail if other institutions will be involved. (two page maximum)
2. Include the funding opportunity or program to which the proposal will be submitted, along with a copy of the Program Announcement or RFP. Priority will be given to applications that have identified a likely funding source for the proposal. The Office of Sponsored Programs, 314

Churchill Academic Tower, can assist faculty members in identifying potential funding sources (contact Mary Ann Langlois, Director of Sponsored Programs, at x2103).

3. Describe what the summer award will be used for, including a general approach to development of the proposal.
4. Include a Calendar for development of the proposal including deadline for proposal submission.
5. Identify who will participate in the proposal development.

### **Summer Proposal Development Grants Ranking:**

Requests for these funds will be ranked according to their prospects for contributing to enhancement of the externally funded programs as well as the Plan for Academic Excellence of the College, taking into consideration the following characteristics of the anticipated external grant or contract:

- Overall expected budget size (Preference in excess of \$50,000 per year)
- Duration of external funding expected (Preference one year or longer)
- Level of advance information on one or more prospective funding sources
- Faculty involvement, across Canisius College and with other institutions (identify people and institutions, if known at this time)
- Incorporation of undergraduate and/or graduate students in the proposed project (provide number of students to be involved at each level)
- Level of organization and likelihood that one or more full scale competitive proposals will be submitted on a timely basis

### **Review Procedures:**

The applications for funding under this program will be evaluated by a committee that will make recommendations to the Vice President for Academic Affairs for final decision. Notification of grants will be by letter in February of 2010.