

# Graduate School of Education and Human Services (EDA and ONSB)

## Degree Requirement Summary Educational Administration & Supervision

On-campus SBL/SDL/Master's Degree  
On-line SBL/SDL Certification only  
(Unofficial Document)



Name: \_\_\_\_\_  
(last) (first) (m. i.)

\_\_\_\_\_ (Student ID#)

\_\_\_\_\_ (Date)

### Requirements for New York State (NYS) Certification as a School Building Leader (SBL):

- EDA 600 Theory of School Administration (3) \_\_\_\_\_
- EDA 610 School Law (3) \_\_\_\_\_
- EDA 620 Supervision for the Improvement of Instruction (3) \_\_\_\_\_
- EDA 625 Instructional Program Design (3) \_\_\_\_\_
- EDA 630 School Personnel Administration (3) \_\_\_\_\_
- EDA 650 The Principalship (3) \_\_\_\_\_
- EDA 690 Educational Administration Internship (8) OR (8) \_\_\_\_\_
- EDA 675 Educational Administration Internship I (4) AND
- EDA 680 Educational Administration Internship II (4)

**26 Credits**

*Successful completion of the NYS SBL Certification Exam is required for certification in NYS.*

### Requirements for New York State Certification as a School District Leader (SDL):

**Must take all of the above SBL courses, plus:**

- EDA 640 School Business Administration (3) \_\_\_\_\_
- EDA 660 The Administrator & Pupil Personnel Services (3) \_\_\_\_\_

**6 Credits**

*Successful completion of the NYS SDL Certification Exam is required for certification in NYS.*

**Total: 32  
credit hours  
for SDL**

### Required Courses for Master of Science Degree in Educational Administration:

*Currently, attendance on-campus is required to complete the master's degree.*

**All of the coursework required for the SBL and SDL Certifications, plus three (3) electives:**

- EDA Elective (see below) (3) \_\_\_\_\_
- EDA Elective (see below) (3) \_\_\_\_\_
- EDA Elective (see below) (3) \_\_\_\_\_

**9 Credits**

### Educational Administration Electives

- EDA 632 Negotiating and Administering Employee Contracts (on-campus)
- EDA 655 School & Community Relations (on-campus)
- EDA 656 Technology Tools for the Administrator (on-line)
- EDA 661 Issues in School Leadership (on-campus)

**Total: 41  
credit hours  
for MS degree**

*Changes in the required coursework must have prior approval from the program director.*

*The Master's Degree in Educational Administration may not be used to meet NYS requirement for professional certification in teaching.*

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