

Box 9. Rev. James J. Ruddick, S.J. papers
Correspondence, discussions: technology funding
for classrooms (6 folders)

Scope note: Father Ruddick was engaged in a major technology renovation of classrooms in Old Main, the building that houses the Braun Seismograph Station. These folders contain important historic documentation of the process and rebuilding of infrastructure.

Correspondence includes: J(oel) Cohen, Associate Vice-President Library and Information Services;; M(ark) Castner, Associate Director, Braun Seismograph Station; B(lair) Foster, Registrar; H(erbert) Nelson, Associate Vice-President, Academic Affairs; M(ark) Meier(sic), Associate Professor, Chair Computer Science, J(ames) Higgins, S.J., Rector, Jesuit Community

Folder 9/1 - Classroom discussions, ca. 1996-1997

Email. J. Cohen to M. Castner, Equipment for technology-enhanced classrooms, 10/22/97.

Email. J. Cohen to Classroom@gort, Last spring seating survey, 10/6/97.

Email. J. Cohen to Classroom@gort, Houghton Trip, 10/2/97.

Memorandum. J. Cohen and B. Foster, Re: OM Classroom Results of Survey, 5/14/97.

Memorandum (draft). 5/14/97.

Email. J. Cohen to Classroom@gort, Writing board installation. 4/8/97.

Study. Average Human in Workstations. [n.d.]

Email. J. Cohen to Classroom@gort Draft in response to table-chair rooms, 3/17/97.

Email. J. Cohen to Classroom@gort, Additional follow-up on tables and chairs from report, 3/17/97.

Survey. Instructional technology classrooms, February 1997.

Email. J. Cohen to Classroom@gort, Adult-sized seating, 2/20/97 (2).

Email. J. Cohen to Classroom@gort, Minutes of classroom committee 2/7/97, 2/19/97.

Email. J. Cohen to M. Meier, Class Seating Capacity/Space for ITS, 12/16/96.

Email. J. Cohen to Classroom@gort, OM 112 and 114 status, 12/13/96.

Email. Rejected Furniture Model Classroom. [n.d.]

Email. J. Cohen to Classroom@gort Classrooms OM112 and 114, 11/27/96.

Email. J. Cohen to H. Nelson Classroom OM 112 and 114, 11/27/96.

Handwritten note. tables, 12/5/97.

Email. M. Castner to Classroom@gort, furniture for model classroom, 12/4/96.

Email. M. Castner to J. Cohen, Status report, Furniture, 12/4/96.

Email. M. Castner to B Foster, Revised class schedule, 12/6/96.

Email. R. Vegso to J. Cohen, Classroom parking, 12/9/96. (2).

Email. J. Cohen to Classroom@gort, Classroom parking, 12/6/96.
General Remarks. On technology and the classroom. [n.a.; n.d.]
Sketch (2). New Classrooms
Email. J. Cohen to M. Castner, New draft of technology in the classroom,
11/25/96.
Email. J. Cohen to Classroom@gort, Minutes of the classroom meeting,
11/19/96, 11/21/96.
Email. J. Cohen to Classroom@gort, Another issue for Room OM 112,
11/21/96.
Draft. Appendix I, Description of Classroom technology, reviewed 11/22/96.
Draft (first). Classroom Subcommittee Report, 11/11/96.
Draft (second). Classroom Subcommittee Report, 11/12/96.
Email. J. Cohen, To: Classroom@gort, Minutes, Classroom Committee,
11/12/96.
Sketch. Seating at Table [n.d.]

Folder 9/2- Classroom Discussions, ca. 1995-1996

Correspondence. H. Nelson to Faculty, results of classroom
survey, 10/28/96.
Email. J. Cohen to Classroom@gort, Minutes, Classroom Committee,
October 22. 10/28/96.
Charts. Classroom Utilization, Monday and Tuesday charts, Fall 1996.
Bibliography. Computer classroom and laboratory design, with
review notes. 7/9/96.
Outline (draft). Classroom subcommittee report, November 1996, 10/22/96.
Observation Chart. [n.a. ; n.d.]
Studies. Classroom Usage, 10/10/96.
Email. J. Cohen to Classroom@gort, Minutes, Classroom
Subcommittee, October 8. 10/10/96.
Report. Classroom use. Fall 1996.
Memorandum. J. Cohen on classroom information, 10/1/96.
Report. Distribution of class size, Fall 1996.
Memorandum. H. Nelson to Faculty, questionnaire. 9/11/96.
Email. J. Cohen to Classroom@gort, Meeting on October 8. 10/3/96.
Email. J. Cohen to Classroom@gort, Meeting room use for classes, 10/2/96.
Email. J. Cohen to Space Planning, 9/30/96.
Email. J. Cohen to aac@gort, News from ITS, 9/24/96.
Email. J. Cohen to Classroom@gort, Surveys and other matters, 9/25/96.
Email. J. Cohen to Network design, 1/19/96.
Memorandum. H. Nelson to J. Cohen, Master plan, 9/20/96.
Email. J. Cohen to M. Castner, Classroom media and technology
classrooms, 9/20/96.
Resource checklist. M. Castner. [n.d.]
Memorandum. J. Higgins to M. Castner, Classrooms. August 1995.

Sketch. Space in classroom. [n.d.]

Email. J. Cohen to Classroom@gort, Next meeting for subcommittee, 9/16/96.

Email. J. Cohen to M. Casnter, Old Main classrooms, 9/13/96.

Email. J. Cohen to Classroom@gort, Status since last meeting, 9/11/96.

Illustration. Seating arrangements for classroom.

Correspondence (draft). J. Cohen, Classroom Renovations, 6/5/96.

Memorandum. H. Nelson to J. Cohen and B. Forster, classroom planning, 7/19/96.

Memorandum. H. Nelson to M. Meier, Classroom count, 7/18/96.

Memorandum. B. Foster to All Faculty, instructional technology classroom, 2/13/96.

Status report. Responses to classroom profile questionnaire as of 6/17/96.

Email. B. Foster to H. Nelson, facilities, 6/17/96.

Report. Executive summary; Canisius College new students Enrollment. Fall 1996.

Folder 9/3- Classroom Discussions, ca. 1998

Email. J. Cohen, Old Main and 1908 Bldg., classroom design public cations, 7/6/98.

Memorandum. L. Franz to architect for 1908 and Old Main renovations, 6/10/98.

Memorandum. J. Cohen to T. Fischer, classroom committee report, 6/23/98.

Email. R. Vegso to J. Cohen, classroom committee notes, 6/10/98.

Email. J. Cohen to M. Gent, classroom technology, 4/21/98.

Email. From: J. Cohen to Classroom@gort, Tom Hersey moving to 1908, 4/8/98.

Email. J. Cohen to Classroom@gort, minutes of April 2, 1998 meeting, 4/8/98.

Email. J. Cohen to Classroom@gort, minutes of March 26, 1998. 3/13/98.

Email. J. Cohen to J. Scultz, Old Main classrooms, 5/8/98.

Plans. Maday Theatre Plans, February 1996, revisited on 4/2/98.

Email. From: J. Cohen, Classroom@gort, next meeting, status of projects, 3/24/98.

Email. J. Cohen to Classroom@gort, field trip to RIT, report, 3/19/98.

Email. R. Vegso to Classroom@gort, caution on space allocations, 3/15/98.

Email. J. Cohen to Classroom@gort, minutes of March 26, 1998 meeting, 1/13/98.

Map (2). Proposed media center and communications studied department, 3/12/98.

Handwritten Notes. Classroom committee, 3/12/98.

Email. J. Cohen to Classroom@gort, all space not just communication and media, 3/5/98.

Email. J. Cohen to M. Castner, TF, 2/18/98.

Email. J. Cohen to Classroom@gort, Minutes of February 12 meeting, 1/13/98.
Memorandum. J. Cohen to H. Nelson, Old Main 112 and 114, pilot classroom result of survey, 1/26/98.
Email. J. Cohen to Classroom@gort, Minutes of February 5 meeting, 2/6/98.
Email. R. Vegso to Classroom @gort, square foot per program, 2/4/98.
Memorandum. M. Tunney to J. Cohen and classroom committee, Fine Arts Music /Fine Arts Studio Space needed in Old Main, 2/2/98.
Email. J. Cohen to Classroom@gort, Summary 1/22/98 and 1/23/98 meetings of classroom committee, 1/29/98.
Email. J. Cohen to Classroom@gort, minutes of January 14 meeting, 1/15/98.
Email. J. Cohen to Classroom@gort, Continuation of January 14 minutes, 1/15/98.
Handwritten notes. Classroom committee, 1/14/98.
Email. J. Cohen to Classroom@gort, Minutes of December 15 meeting, 12/17/97.
Memorandum. H. Nelson to J. Cohen, expanded charge, 11/14/97.
Memorandum. J. Cohen to H. Nelson, Classroom committee responses to facilities master plan update report dated 2/24/97, 3/19/97.
Program. Lecture by Dr. D. Niemeyer on classroom design principles to improve teaching and learning, Spring 1997.

Folder 9/4 -Classroom Study

Study (w/attachments). Blue Cross Classroom Study, October 2004

Folder 9/5 -Classroom Committee

Reports (2). Classroom Committee, November 1996; June 1998

Folder 9/6 - Capital Fund Drive

Report (w/appendices A-H). Facilities master plan update for capital fund drive campaign, February 24, 1997