

CANISIUS AND BUFFALO: PARTNERS IN SERVICE

OFFICE OF SERVICE-LEARNING

PLACEMENT SITE ASSESSMENT OF THE SERVICE-LEARNING STUDENT

_____ has fulfilled the community service requirement of _____ hours at (agency name) _____ for his/her academic course of _____.

<u>Evaluation</u>	<u>Excellent</u>	<u>Very Good</u>	<u>Good</u>	<u>Satisfactory</u>
Exhibited Working Knowledge of the Agency/Program				
1. Understood the purpose of the organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Understood the procedures of the organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Understood his/her role in general	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performance				
1. Followed through with assigned tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Flexible with assigned tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Punctual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Expectations/Goal				
1. Exhibited leadership qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Learned required skills and information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Showed initiative and creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Presentation				
1. Respectful toward those to whom he/she was connected and to the staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Dressed appropriately	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicated in a professional manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Optional Comments _____

Signature of Service Site Coordinator or Supervisor

Date _____