

STANDARD SCHEDULING TIMES

FALL and SPRING TERMS

Key: **M = Monday** **W = Wednesday** **F = Friday** **S = Saturday**
 T = Tuesday **R = Thursday**

General scheduling procedures:

1. When a department is scheduling undergraduate courses, every time period should be utilized once (MWF 8:00 through and including the MWF 2:00 time period & TR 8:30 through and including the 2:30 time period) before re-using a time period again.
2. All courses **MUST** conform to the standard time periods.
3. Deviation from the standard time periods reduces student scheduling options and maximum facilities utilization.
4. MW 75 minutes classes **MUST** start at 3:00 p.m. or 4:30 p.m.
5. One day a week seminars **MUST** start M or W or F at 1:00 or 2:00 p.m. or T or R at 1:00 or 2:30 p.m. and appropriately scheduled each day for maximum facilities usage. Example: if you offer a T 1:00 p.m. seminar you must offer a section on R at the same time to maximize facilities usage.
6. Any exception to the scheduling policies must be approved by the Dean of the appropriate school and the Registrar.
7. Science recitations and labs can be scheduled with lectures as per former scheduling practices.
8. Departments with multiple majors have access to the set of required time periods for each major in their department.

Category - Three Credit Hour Lecture courses Day Sections

MW	7:35 to 8:50 a.m.
MWF	8:00 to 8:50 a.m.
MWF	9:00 to 9:50 a.m.
MWF	10:00 to 10:50 a.m.
MWF	11:00 to 11:50 a.m.
MWF	12:00 to 12:50 p.m.
MWF	1:00 to 1:50 p.m.
MWF	2:00 to 2:50 p.m.
MWF	3:00 to 3:50 p.m.
MW	3:00 to 4:15 p.m.
MW	4:30 to 5:45 p.m.
TR	8:30 to 9:45 a.m.
TR	10:00 to 11:15 a.m.
TR	11:30 to 12:45 p.m.
TR	1:00 to 2:15 p.m.
TR	2:30 to 3:45 p.m.
TR	4:00 to 5:15 p.m.
M, W, F	1:00 to 3:45 p.m.
T, R	1:00 to 3:45 p.m.
M,W,F	2:00 to 4:45 p.m.
T, R	2:30 to 5:15 p.m.

Category –Three or Four Credit Hour Lecture Courses (Math and extended sections)

MTWRF	8:00 to 8:50 a.m.
MTWRF	9:00 to 9:50 a.m.
MTWRF	10:00 to 10:50 a.m.
MTWRF	1:00 to 1:50 p.m.
MTWRF	3:00 to 3:50 p.m.

Category – Three Credit Undergraduate Evening

MW or TR	6:00 to 7:15 p.m.
MW or TR	7:30 to 8:45 p.m.
M or T or W or R	6:00 to 8:45 p.m.

Category - Graduate Lecture Sections

M or T or W or R or F	4:30 to 7:00 p.m.
M or T or W or R or F	7:15 to 9:45 p.m.
S	9:00 to 11:45 a.m.
S	9:30 to 12:00 p.m.
S	12:30 to 3:00 p.m.
S	3:30 to 6:00 p.m.
M or T or W or R	6:00 to 8:45 p.m.