

# What is TEACH?

**TEACH** is an electronic account, established by you, so that NYS has a profile regarding your eligibility to teach.



**TEACH** acts as a warehouse for all of the information pertaining to your certification.

# Steps to Initial Certification

- 1. Create a TEACH Account**
- 2. Fingerprinting**
- 3. NYSCTE Exams**
- 4. Certification**

# Tips to Create a TEACH Account

- Make sure you don't already have a TEACH account.
- Don't forget your User Name and Password!
- If you already have a TEACH account, **DO NOT CREATE A NEW ACCOUNT!** Use "Forgot Your Username or Password" at the bottom, or contact TEACH directly.
- Canisius cannot help you retrieve your username or password
- Creating a User Name and Password does not mean your account is all set up. You have to go through the login process.

# Create a TEACH Account

<http://www.highered.nysed.gov/tcert/teach/>

The screenshot shows the NYSED website's TEACH System page. At the top, there is a dark red header with the NYSED logo and the text 'Office of Teaching Initiatives'. Below this is a navigation bar with links for 'Educator Resources', 'Certification', 'Fingerprinting', 'TEACH System', 'Topics A-Z', and 'Certificate Holder Lookup'. The main content area is titled 'TEACH System' and includes a breadcrumb trail: 'NYSED / Higher Ed / OTI / TEACH System'. On the left side, there is a sidebar with links for 'List of TEACH Services', 'Frequently Asked Questions about Your TEACH Account', 'TEACH Resources', and 'Assistance Using TEACH'. The main content area features a section titled 'TEACH Online Services' with a paragraph explaining the processing time for applications. Below this is a red button labeled 'Login to TEACH' and a note that the system is compatible with Google Chrome and Internet Explorer 11. There is also a blue button labeled 'Forgot your Username or Password?' with a 'Click Here' link. At the bottom, there is a section titled 'TEACH Help Links' with three columns. The first column has a blue button labeled 'Create a NY.gov TEACH account' which is circled in red, with a red arrow pointing to it from a box on the left that says 'Click on this link'. The second column has a blue button labeled 'Add TEACH to a NY.gov account'. The third column has a blue button labeled 'Employer, Administrator & College Access'.

**Click on this link**

**NYSED**  
Office of Teaching Initiatives

Educator Resources Certification Fingerprinting TEACH System Topics A-Z Certificate Holder Lookup

**TEACH System**

NYSED / Higher Ed / OTI / TEACH System

**TEACH Online Services**

The current processing time for applications is approximately 12-16 weeks. Applications are evaluated in the order in which they enter "ready for review" [status](#). If your application was already evaluated, and it re-enters "ready for review" status, it will take approximately 12-16 additional weeks from that date for it to be re-evaluated. Please note that this estimate is approximate; actual processing times may vary.

**Login to TEACH**

TEACH is compatible with Google Chrome and Internet Explorer 11.

Forgot your Username or Password? [Click Here](#)

**TEACH Help Links**

<b>Create a NY.gov TEACH account</b>	<b>Add TEACH to a NY.gov account</b>	<b>Employer, Administrator &amp; College Access</b>
If you do not have a NY.gov TEACH account, create one here	If you have a NY.gov account with another State Agency, click here	Public School Districts, Private School Administrators, and New York College/University access to Ny.gov TEACH

# Create a TEACH Account



Search OTI

## Office of Teaching Initiatives

[Educator Resources](#)

[Certification](#)

[Fingerprinting](#)

[TEACH System](#)

[Topics A-Z](#)

[Certificate Holder Lookup](#)

## TEACH System

[List of TEACH Services](#)

[Frequently Asked Questions about Your TEACH Account](#)

[TEACH Resources](#)

[Assistance Using TEACH](#)

NYSED / Higher Ed / OTI / [TEACH System](#)

## TEACH Self Registration



If you forgot your password or username, **DO NOT** create a new account.

[Forgot your Username or Password? Click Here](#)

To create your NY.gov account and access TEACH, you must have your:

- Name\*
- Birth Date (mm/dd/yyyy) (required for TEACH access)
- Mailing address
- e-mail address
- Social Security Number (required for TEACH access)

\*If you applied, or received a certificate in the past, use the name associated with that application/certificate. You can request a name change after you have successfully created your account.

Failure to include any of the items above will result in an error.



After you create your NY.gov account, you must click the link provided, log in to your NY.gov account, then click on TEACH Online Services and provide your Social Security Number and date of birth.



**Check box**

I have not created a TEACH account in the past and understand that I must have


- Name\*
- Birth Date (mm/dd/yyyy)(required for TEACH access)
- Mailing address
- e-mail address
- Social Security Number (required for TEACH access)

TEACH is compatible with Google Chrome and Internet Explorer 11



**Click here to create account**

# Create a TEACH Account

 [Services](#) [News](#) [Government](#) [Local](#)

[NY.gov ID](#) [Online Services](#) [FAQs](#) [About NY.gov ID](#) [Help Desk Information](#) [Privacy Policy](#) [Terms of Service](#)

## NY.gov ID SELF REGISTRATION

[Personal Privacy Protection Law Notice](#)

**User Information**

First Name\*


Last Name\*

Email\*

Confirm Email\*

**Login Information**


Preferred Username\*  [Check](#)

I'm not a robot  [reCAPTCHA](#)  
[Privacy](#) [Terms](#)

[Create Account](#)

Step 1 of 3

Copyright © 2017 - New York State Office of Information Technology Services (ITS) Build: 08/20/2020 8:01 AM W: 166P A: 169PB\_1

 [Agencies](#) [App Directory](#) [Counties](#) [Events](#) [Programs](#)  
[Services](#)

NY.gov ID Person....html [Show all](#)

# Fingerprinting

- Visit [NYSED New Procedures for Fingerprinting](#) for fingerprinting instructions.
- All applicants for New York State Teacher Certification are required to have a fingerprint supported criminal history background check processed through the Office of School Personnel Review and Accountability (OSPRA)
- After your fingerprints have been processed by OSPRA, your TEACH account will contain the following statement: "Your DCJS and FBI results have been received". You will not receive anything from OSPRA unless a school district requests a fingerprint clearance report for you.
- It typically takes 24 hours for fingerprints to be processed through OSPRA.
- Total Cost for fingerprinting - \$102.00

# [NYSED New Procedures for Fingerprinting - Link](#)

## Fingerprinting

### New Procedures for Fingerprinting Effective of July 1, 2020

On July 14, 2017, the ORI TEACH will no longer be in use. You must use one of the URLs below or call MorphoTrust/IDEMIA to schedule your fingerprinting appointment.

**Enter the appropriate service code from this table:**

APPLICANT FOR	SERVICE CODE
Certification	14ZGQT
Employee	14ZGR7

1. Click on the appropriate URL from this table below:
2. You may call MorphoTrust/IDEMIA at: 877-472-6915 to schedule an appointment.

**The fingerprint application fee as of July 1, 2020 is:**

**Total Fee \$102.00**

APPLICANT FOR	URL
Certification	<a href="https://uenroll.identogo.com/workflows/14ZGQT">https://uenroll.identogo.com/workflows/14ZGQT</a>
Employee	<a href="https://uenroll.identogo.com/workflows/14ZGR7">https://uenroll.identogo.com/workflows/14ZGR7</a>

Click Link





<https://uenroll.identogo.com/workflows/14ZGQT>

You are exiting the New York State  
Education Department's (NYSED) web site. [Click Link](#)

The site you are about to visit ([Schedule fingerprinting for Certification applicants](#)) is not  
under the jurisdiction of the NYSED, and the NYSED is not responsible for its  
content.

Click the link above to continue or [CANCEL](#)

# Schedule Fingerprinting for Certification Applicants



English

## 14ZGQT - New York Dept of Education – Certification

[← Back to Home](#)

### **Schedule or Manage Appointment**

Schedule an in-person appointment or change an existing appointment.

### **What do I need to bring to enrollment?**

Find out which documents you need to bring to the enrollment center to facilitate processing.

### **Locate an Enrollment Center**

Locate and get directions to an enrollment center near you.

### **Submit A Fingerprint Card by Mail**

Complete the pre-enrollment information necessary to submit a fingerprint card enrollment by mail.



### **Check the Status of your Service**

Check your status or reprint your cardscan registration form.  
For additional help, call 855.845.7434.



### **Manage an existing Appointment**

Reschedule an existing appointment or schedule a retake.

# NYSTCE Exams

- All teacher candidates are required to take a series of exams as part of their requirements to become certified to teach in New York State. The NYSTCE exam series is designed to insure that certified teachers have the necessary knowledge and skills to be an effective teacher in the New York State public schools. Teacher candidates will not become NYS certified without a passing score on all the necessary exams.
- Individuals seeking an Initial New York State teaching certificate must achieve qualifying scores on the following set of assessments:
- Select Canisius College as your reporting school when enrolling for exams.
- EAS- Educating All Students
- CST - Content Specialty Test in the content area of the certification. (For example if you are seeking to be certified in English 7-12 you will take the CST for English. If you are seeking to be certified in any area of Elementary Education B-2 or 1-6, you will take the appropriate grade level Multi-Subject CST.)
- edTPA - Teacher Performance Assessment
- You must register for the exams online <http://www.nystce.nesinc.com> using a credit card.



## Test center openings/closings due to COVID-19 (coronavirus)

The New York State-based Pearson VUE-owned test centers (PPCs) for New York State Teacher Certification Examinations (NYSTCE) testing are open effective **May 1, 2020**, where local guidance permits.

### For your health and safety at test centers:

In support of your health and safety and the health and safety of our employees, we will follow recommendations from the CDC and World Health Organization for preventing the spread of COVID-19.

Therefore, we ask that candidates comply with the health and safety guidelines outlined on [Pearson's COVID-19 webpage](#), including, but not limited to,

- acknowledging that you have not been diagnosed with COVID-19, have not had any flu-like symptoms in the last 14 days, and have not been under 14 days' quarantine or centralized observation;
- participating in social distancing;
- wearing a face mask in locations where required;
- and in some locations, permitting a temperature check upon arrival.

In addition, we are outfitting our test centers with hand sanitizer, increasing our cleaning and disinfecting regimens between testing appointments, permitting the use of disposable gloves and, in locations where they are not required, permitting the optional use of face masks.

Many of our partner sites, some of which may be located at colleges and universities, have been and continue to remain open. Those that have been closed are making the determination to reopen based on local guidance.

### To schedule or reschedule a test appointment:

We encourage you to check for test center availability prior to registration by using the [seat availability tool](#). Test centers that are open will appear in the seat availability tool and during the scheduling process. Note that test centers are enforcing social distancing recommendations, and therefore test center capacity will be impacted.

### When you have a test appointment scheduled:

Please check your email often as circumstances may change, however if you have not received email notification of your test appointment being changed, you should plan to attend.

### If you are ill on the day of your test appointment:

Do not report to the test center. If you miss your appointment due to illness, please review the absentee policy for emergency circumstances, which includes information about requesting a refund.

### If you have any questions or need help:

Please contact Customer Support.

### Emergency COVID-19 Certificate:

New York State now has a one-year Emergency COVID-19 certificate available for candidates who are seeking certain certificates or extensions that require examination(s). For information about this certificate, including the application deadline and certification requirements, please see the [Emergency COVID-19 Certificate webpage](#).

# **NYSTCE EXAMS FEES**

**Educating All Students \$92.**

**Content Specialty CST \$134.**

**edTPA \$300**

**(Undergrad students – edTPA cost are included in your student fees. You will receive access code during student teaching semester**

# How to Apply for Certification

- <http://www.highered.nysed.gov/tcert/certificate/apply.html>

Applying for a Certificate
How to Apply
<b>STEP 1:</b> Log In to your NY.gov TEACH account <ol style="list-style-type: none"><li>1. <a href="#">TEACH Login</a></li><li>2. Go to TEACH Online Services</li><li>3. Scroll to "Online Applications" and click on "Apply for Certificate."</li></ol>
<b>STEP 2:</b> Verify / Update Profile <ol style="list-style-type: none"><li>1. Confirm your legal name including spelling, prefixes, and suffixes.</li><li>2. Update your mailing address, email, and phone number(s).</li><li>3. Confirm your U.S. Citizenship status (Y/N).</li><li>4. Enter your education information.</li></ol>
<b>Step 3:</b> Add the certificate to the application <p><b>From the Menu:</b></p> <ul style="list-style-type: none"><li>• Select an Area of Interest</li><li>• Select a Subject Area</li><li>• Select a Grade Level</li><li>• Select a Title</li><li>• Select a <a href="#">Type of Certificate</a></li><li>• Then click <b>Add</b>.<ul style="list-style-type: none"><li>◦ TEACH will ask you a series of questions to determine the pathway that best fits your credentials.</li><li>◦ Once a pathway is selected, you will be directed back to the "Add a Certificate" page. Scroll to the bottom of that page and click "Next".</li></ul></li></ul>
<p><b>Program Code:</b></p> <p>Program codes are only available for applicants who completed an approved educator preparation program at a college or university located within the State of New York. The program must match the subject area and grade level of the certificate you are applying.</p> <p>If you have any questions regarding your program code, contact the certification office at the New York State college or university that you attended.</p>
<b>Step 4:</b> Continue with the Application

# NYS TEACH Codes for Undergraduate Students

## **BACHELOR OF ARTS**

- 24288 ADOLESCENCE ED: SOCIAL STUDIES 7-12
- 24292 ADOLESCENCE EDUCATION: BIOLOGY 7-12
- 24293 ADOLESCENCE EDUCATION: CHEMISTRY 7-12
- 24286 ADOLESCENCE EDUCATION: ENGLISH 7-12
- 24289 ADOLESCENCE EDUCATION: FRENCH 7-12
- 24290 ADOLESCENCE EDUCATION: GERMAN 7-12
- 24287 ADOLESCENCE EDUCATION: MATHEMATICS 7-12
- 24294 ADOLESCENCE EDUCATION: PHYSICS 7-12
- 24291 ADOLESCENCE EDUCATION: SPANISH 7-12

## **BACHELOR OF SCIENCE**

- 24295 PHYSICAL EDUCATION
- 24283 SPECIAL EDUCATION – EARLY CHILDHOOD ED (no longer have this program)
- 24285 SPECIAL EDUCATION – CHILDHOOD
- 39195 CHILDHOOD (1-6) – TESOL (K-12)
- 28450 PHYSICAL EDUCATION/HEALTH EDUCATION
- 19148 ATHLETIC TRAINING

# NYS TEACH Codes for Graduate Students

## ADVANCED CERTIFICATES

- 35760 BILINGUAL EDUCATION
- 35241 BILINGUAL EDUCATION: ITI
- 35998 BILINGUALSPECIAL EDUCATION
- 35997 BILINGUAL SPECIAL EDUCATION: ITI
- 31510 GIFTED EDUCATION
- 28577 PHYSICAL EDUCATION
- 29139 SCHOOL BUILDING LEADER
- 81101 SCHOOL COUNSELING
- 29140 SCHOOL DISTRICT LEADER
- 35240 TCHNG ENG TO SPKRS OF OTHER LANGS
- 36874 TESOL SPECIAL EDUCATION: ITI

## MASTER OF SCIENCE

- 29141 EDUCATIONAL LEADERSHIP AND SUPERVISION
- 35323 EDUCATL TECHNOLOGIES & EMERGING MEDIA
- 4312 SCHOOL COUNSELING
- 35239 TCHNG ENG TO SPKRS OF OTHER LANGS
- 28281 TEACHING STUDENTS WITH DISAB: CHILDHOOD

## MASTER OF SCIENCE IN EDUCATION

- 28284 ADOLESCENCE EDUCATION
- 28286 ADOLESCENCE EDUCATION: HISTORY
- 39010 BIOLOGY & SWD GENERALIST 7-12
- 28287 BUSINESS AND MARKETING
- 39006 CHEMISTRY & SWD GENERALIST 7-12
- 39664 CHILDHOOD (1-6) TESOL (K-12)
- 39494 CHILDHOOD 1-6/SPECIAL EDUCATION 1-6
- 28282 CHILDHOOD EDUCATION
- 30635 DIFFERENTIATED INSTRUCTION
- 36973 EARLY CHILDHOOD URBAN EDUCATION- ALT CERT
- 38779 ENGLISH & SWD GENERALIST 7-12
- 39007 HISTORY & SWD GENERALIST 7-12
- 28289 LITERACY EDUCATION - BIRTH-GRADE 6
- 28290 LITERACY EDUCATION - GRADES 5-12
- 39005 MATH & SWD GENERALIST 7-12
- 28575 PHYSICAL EDUCATION
- 28576 PHYSICAL EDUCATION (ONLINE PROFESSIONAL ONLY)
- 39009 PHYSICS & SWD GENERALIST 7-12
- 37769 SPECIAL EDUCATION
- 36839 TRANS B: ADOL URBAN EDUC -ALT CERT (TFA)
- 36838 TRANS B: CHIDHD URBAN EDUC-ALT CERT (TFA)
- 41037 PHYSICIAN ASSISTANT (MASTER'S)
- 30705 CLINICAL MENTAL HEALTH COUNSELING (MASTER'S)
- 35456 CLINICAL MENTAL HEALTH COUNSELING (ADVANCED CERT)



# Certification Information

## **Certification from Start to Finish**

<http://www.highered.nysed.gov/tcert/certificate/certprocess.html>

## **Undergraduate Certification Recommendation Information**

Undergraduate students receive a recommendation from the college for certification once a Bachelor's degree has been awarded and that student has a TEACH account.

## **Graduate Certification Endorsement Information**

Graduate students who student teach in their last semester and are looking for initial certification in the following programs: Childhood, Adolescence, Physical Education or Special Education and, who successfully complete all Canisius and pre-requisite requirements, will automatically be recommended for certification once the final semester grades have been submitted. Students must have a TEACH account to be endorsed.

**All other Canisius graduate education students, regardless of program completed, request endorsement through this link;**

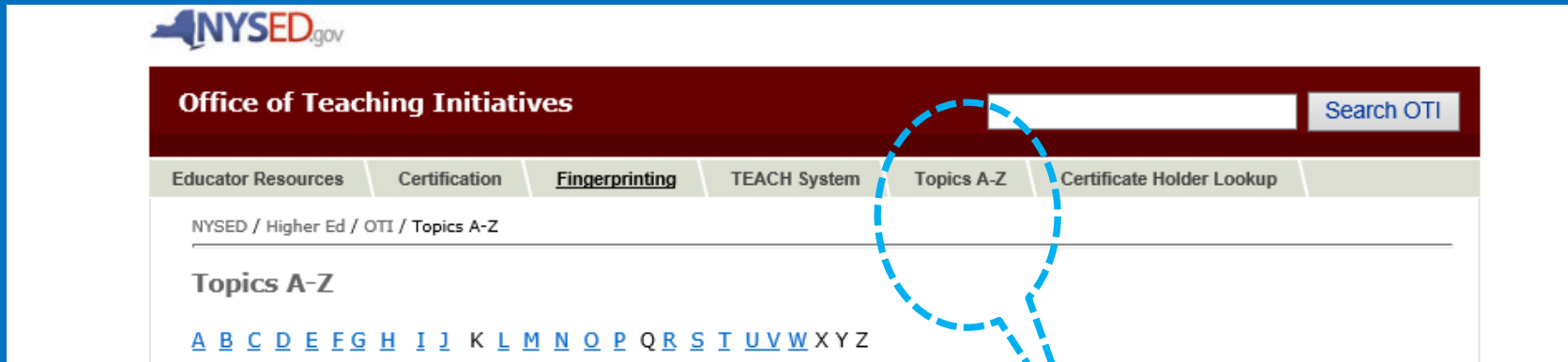
[apps.canisius.edu/eduendorsement](https://apps.canisius.edu/eduendorsement)

You may also find the link on the MyCanisius portal or  
Call School of Education 716-888-2391

**Recommendations take approximately 2-5 working days to be processed.**

# Questions.....

<http://www.highered.nysed.gov/tcert/teach/teachappfaq.html>



The screenshot shows the NYSED.gov website interface. At the top left is the NYSED.gov logo. Below it is a dark red header with the text "Office of Teaching Initiatives" and a search box labeled "Search OTI". A navigation menu below the header includes links for "Educator Resources", "Certification", "Fingerprinting", "TEACH System", "Topics A-Z", and "Certificate Holder Lookup". The "Topics A-Z" link is circled with a dashed blue line. Below the navigation menu, the breadcrumb "NYSED / Higher Ed / OTI / Topics A-Z" is visible, followed by the heading "Topics A-Z" and a list of letters from A to Z, each with a small blue square next to it.

Very Helpful Link –  
will answer most  
questions

# Still Have Questions.....

## Canisius College TEACH contact:

Ginny Carver 716-888-2391 or [carverv@canisius.edu](mailto:carverv@canisius.edu)

## TEACH Contact Info:

Teacher Certification Helpline: [tcert@nysed.gov](mailto:tcert@nysed.gov) or 518-474-3901

TEACH online system: 518-486-6041 (Available M-F 9:00am-4:00pm)

or via email: [teachhelp@mail.nysed.gov](mailto:teachhelp@mail.nysed.gov).

Fingerprinting: 518-473-2998

Accessibility Questions: 518-473-4501

## Other Helpful Websites.....

<http://www.highered.nysed.gov/tcert/certificate/> Certification from start to finish

<http://www.nystce.nesinc.com/> Up-to-date certification exam information