Position Title: Graduate Resident Advisor (Greek Circle and Global Village)

Department: Center for Residence Life

Position Description:
The Grad RA is a live-on graduate leadership opportunity to provide support, guidance and resource referrals to students residing in RIT Apartment Housing. This role builds and maintains a community presence and support by offering events, supporting departmental initiatives and facilitating roommate agreements and mediation to help address and resolve conflicts within our communities.

Qualifications:
● Enrolled in a Higher Education, Student Affairs, Counseling or related graduate program of study at RIT or a Buffalo/Rochester area college/university.
● Bachelor’s degree preferred in psychology, the social sciences, human relations, education or a related field.
● Experience in Residence Life, Orientation, Student Activities, Fraternity & Sorority Life/Greek Affairs (Greek Circle position specifically), Student Government and/or campus leadership is highly desirable.
● Strong interpersonal skills. Demonstrated skills and abilities for conflict resolution, crisis management and student outreach.
● American Sign Language skill or a willingness to learn.

Terms for Employment:
● Approximately 10-12 hours per week supporting the development of students residing in RIT’s seven on-campus apartment complexes/communities.
● Two to two and a half weeks of training, 40 hours per week, prior to the start of the academic year (in August) and one week mid-year in January prior to the start of the spring semester.
● Ten month position, August through May. Opportunity for possible summer employment as well. *Non-RIT Graduate Students are eligible for hire for one academic year and one summer only
● Renewable on an annual basis based on interest, vacancies and performance evaluation (RIT students only).
● Must maintain a 3.0 or higher GPA in your graduate program.

Compensation:
● Non-RIT Students: Hourly wage- $14.50 per hour
● RIT Students: Annual stipend of $6,615 (dispersed bi-weekly).
● One bedroom apartment, utilities and local phone service included (approximate value ranging from $10,000-$13,000) *based off rates for the 2017-2018 academic year
● Partial meal plan (approximate value - $1,800)

Duties and Responsibilities:
● Supervision and development of undergraduate staff members (Grek Circle House Managers or Global Village Resident Advisors) as they serve the needs of their communities.
● Administrative duties supporting the daily operations of the residential community at the Residence Life Service Desk and RIT FoodShare.
● Facilitate educational and social events working collaboratively with other Grad RAs and Residence Life Staff.
● Demonstrate integrity, uphold core values and policies of RIT and the Center for Residence Life in order to be effective liaisons and support for students living on campus.
● Participate in Grad RA duty rotation, act as a crisis response resource during emergencies for the apartment community. Assess and resolve immediate student needs refer students accordingly.
● Facilitate the resolution of roommate and neighbor conflicts within the complex/area you oversee. Proactively reach out to the students to help them learn to manage these types of conflicts.
● Act as an advocate for students who are dealing with a variety of issues and concerns including personal and academic concerns and connect them to appropriate resources.

Application Process:
Current or potential Canisius HESAA students:
Application and additional information about the selection process can be found HERE.

Applications will be reviewed until all positions are filled.

The Center for Residence Life will be participating in Assistantship Day at Canisius College on Friday, March 16th, 2018.

RIT will also be conducting interviews on Friday, March 31st, 2018 for current and potential RIT graduate students. In-person interviews are strongly preferred; however, phone/video interviews will be scheduled for those candidates who cannot travel to RIT.

If you have any questions about the Grad RA position or the application process, please contact: Ashley Meyer, Area Director, Center for Residence Life, Email- akmrla@rit.edu, Phone- 585-475-7864.