

STUDENT FORMS



There are several forms which you are required to fill out as a part of your service after you pick a service site. They are all available on the Center for Community-Based Learning website: www.canisius.edu/cbl

1. **LIABILITY WAIVER:** Fill it out immediately online. You cannot serve without a completed liability waiver.
2. **SITE VERIFICATION FORM:** Print and take with you when you initially meet with your site supervisor. Fill it out and leave it with your site supervisor.
3. **TIME SHEET:** Print and take with you every time you serve and have your site supervisor sign it. **Turn it into your professor** when your hours are completed.
4. **PERFORMANCE EVALUATION:** At the end of your service have your site supervisor fill out the performance evaluation. Once your hours have been completed, **turn it in to your professor**
5. **STUDENT EVALUATION:** Fill out online at the end of your service so that the Center for Community-Based Learning will be able to assess your service-learning experience.

*****Be faithful to your commitment! If you are unable to go to the site make sure to contact the site to let them know.*****

Service Experience Checklist

- Fill out the Liability Waiver online at www.canisius.edu/cbl. This must be done BEFORE the beginning of your service.
- Contact the service site representative to set up the initial appointment.
- Familiarize yourself with train and bus schedules, if necessary, before you go to your site. Take a practice ride around the neighborhood.
- Bring the time sheet with you to the site each time you serve.
- Once your hours are complete, make sure to fill out the necessary forms.
- Complete your reflection session through the Center for Community-Based Learning or with your professor.

*****Pay attention to your surroundings and always act safely*****

For more information please contact:

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Canisius College and
Buffalo: Hope for the Future
through Service



The Center for
Community-Based
Learning

THE CENTER FOR COMMUNITY-BASED LEARNING

Community-Based Learning combines academics with direct “real world” exposure to an issue in the community. Community-Based Learning involves, immersion experiences, researching community needs, and service-learning.

SERVICE-LEARNING

Service-Learning is a form of Community-Based Learning; it is a pedagogical method of learning through experience. There are three main components: an academic course, community service, and reflection. The service done in the community acts as a “living text”. You should consider the service like any other assignment in your course. It is part of your coursework. When required it is called service-learning (SL). When optional it is called community-based learning (CBL).

THE SERVICE SITE

You will have a choice from many pre-determined service sites which will be presented to you in class. All of the service sites are available on the Center for Community-Based Learning’s website. Please refer to the community-based learning website for necessary site information. When choosing a site consider transportation needs, the site’s hours, and your availability.

CONTACTING THE SERVICE SITE

- In class you will form into groups according to service sites offered.
- The groups will determine the days and times when the group can go to the site for the initial meeting with the site contact person.
- One student from each group will be the designated contact person between the group and the service site.
- The designated person will then contact the site to make an appointment to meet with the site contact person.
- After this initial meeting, you will know the days and times when you will be serving.
- If you wish to serve at a school, you must do this through our Center by setting up an appointment to see us.

MULTIPLE SERVICE-LEARNING COURSES

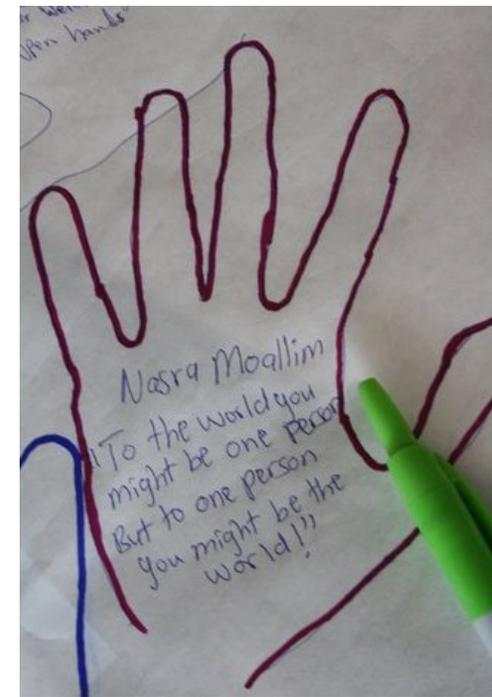
If you are involved in more than one service-learning course, do the following: **do not exceed 20 hours total in a semester**, use the same service site for each of the courses, adapt the experience so it applies to each of your course requirements, and if your are unsure of how to do this contact the Center for Community-Based Learning.

Service and the Jesuit Mission

The mission of the Office for Community-Based Learning is to incorporate direct community service within the academic experience at Canisius, principally through the pedagogical method of service-learning. Through service, students are given the opportunity to live out the cornerstones of the Jesuit mission and values.

The cornerstones are:

1. Becoming men and women with and for others
2. Cura Personalis (care of the person)
3. Magis (more rather than less: a challenge to spiritual and intellectual excellence)
4. The promotion of social justice in all aspects of society
5. Finding God in all
6. Discernment and Reflection



“Overall, the experience was a privilege and completely humbling... I will never forget this experience, or the people I met along the way. I will always be indebted for the path uncovered.”

“Just as I helped the kids with literacy, they helped me gain a lot of experience and I am really thankful for that.”



“The opportunity to meet and work with refugees from around the world made me realize how even though we all have different experiences people aren't really that different after all.”

